

DEPARTMENT OF SOCIAL SERVICES

CHILDRENS DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

October 28, 2003

M E M O R A N D U M

TO: AREA EXECUTIVE STAFF, COUNTY DIRECTORS, AND
CHILDREN'S SERVICES STAFF

FROM: FREDERIC M. SIMMENS, DIRECTOR

SUBJECT: GREENE COUNTY ADOPTION OPEN HOUSE

REFERENCE: CHILDREN'S SERVICES

DISCUSSION:

The purpose of this memorandum is to announce an Open House in celebration of National Adoption Month. The Greene County Children's Division invites you and your prospective adoptive parents to participate in this event which is to be held on November 6, 2003, from 5:00 – 8:00 p.m. at the Cooper Estates Clubhouse, located at 1311 Cooper Blvd., Springfield, MO 65802 (See attached flyer for directions).

This is an excellent opportunity for your prospective adoptive parents to view profiles of waiting children throughout Missouri. Adoption Specialists are encouraged to share the attached flyer with any prospective adoptive parents who might wish to attend.

Counties are welcome and encouraged to attend and bring profiles of waiting children. For more information, or if you plan to participate in this recruitment opportunity, please contact Lori Day at (417) 895-7868.

Necessary Action:

1. Share this information with all Children's Division staff.
2. Share the attached invitation with prospective adoptive families.
3. Contact Lori Day if you wish to participate in this event by attending and sharing profiles of available children.

FS/JN:js

Attachment

You are invited
to join the

Greene County Children's Division

in celebrating

National Adoption Month.

We will be hosting an

OPEN HOUSE

on

Thursday, November 6, 2003

from

5pm-8pm

at the

Cooper Estates Clubhouse

1311 Cooper Blvd.

Springfield, MO 65802

(Hwy. 65 to Division Street, turn East onto Division. Turn South onto Eastgate (outer road). The entrance to Cooper Estates is located at 1100 N. Eastgate.)

This is an excellent opportunity for prospective adoptive parents to view profiles of waiting children throughout Missouri.

Refreshments will be served.

Please contact Lori Day at 417-895-7868 for further information.