

DEPARTMENT OF SOCIAL SERVICES

CHILDRENS DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

December 12, 2003

MEMORANDUM

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND CHILDREN'S DIVISION STAFF

FROM: FREDERIC M SIMMENS, DIRECTOR

SUBJECT: ADOPTION PHOTO LISTING BOOK

REFERENCE: CHILDREN'S DIVISION

DISCUSSION:

The purpose of this memorandum is to announce that effective immediately, the Children's Division will no longer print updates or produce new copies of the Missouri Adoption Photo Listing book. With the wide use of the Internet, Missouri's children have the opportunity to have recruitment efforts provided not only on Missouri's Adoption Photo listing website at www.dss.mo.gov/dfs/adopt/index.htm, but nationally on www.AdoptUSKids.org, and on the Adoption Exchange's website, www.adoptex.org.

All former recipients of this photo listing book will be sent a letter explaining the cessation of the printing of the book, as well as some suggestions for assisting families interested in adoption. Updated Missouri Adoption Photo Listing cards (CS-351) will be printed and mailed to all former recipients at this time, and they will be encouraged to provide a card to customers who ask about adoption, as well as to display one at any computer with Internet access available for public use.

NECESSARY ACTION:

1. Please share this memorandum with all Children's Division staff.
2. Please destroy all copies of the Missouri Adoption Photo Listing book.
3. If your circuit or region needs to have profiles for children from the Internet to display at an adoption event, the information page from the Missouri Adoption Photo listing web site, listed above, may be printed out and shared with the public.
4. Any questions about this memorandum should be sent through normal supervisory channels.

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