

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

August 20, 2004

MEMORANDUM

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND
CHILDREN'S DIVISION STAFF

FROM: FREDERIC M, SIMMENS, DIRECTOR

SUBJECT: NORTHWEST REGION ADOPTION CELEBRATION 2004

REFERENCE: CHILDREN'S DIVISION

DISCUSSION:

The purpose of this memorandum is to announce the Adoption Celebration 2004, hosted by the Northwest Region Children's Division Adoption Workers. The Adoption Celebration will be held at the Lexington United Methodist Church on Saturday, September 11, 2004, from 10:00 a.m. to 2:00 p.m. The church is located on South 13 Highway, and a picnic lunch will be provided. Children with a goal of adoption are invited from throughout the state. The children's workers or foster parents are asked to accompany the child to this event. Licensed or prospective adoptive parents are also invited to participate in this statewide event.

Attached is a flyer that can be copied and used as an invitation to adoptive parents from your area. The flyer can also be used to post in public locations to let individuals interested in adopting know about the festival.

Child registration forms are attached. These forms must be completed for every child attending. Return these forms to Tasha Rogers, SSWII, in the Livingston County Children's Division no later than September 3, 2004.

If you have any questions regarding this event, please contact Tasha Rogers at the Livingston County Children's Division at (660) 646-5770.

NECESSARY ACTION:

1. Share this information with all Children's Division staff.
2. If you have a child that would benefit from attending this event, complete the attached forms and return them to Tasha Rogers in Livingston County by September 3, 2004.
3. Share this information with licensed and prospective adoptive parents within your county.
4. Post the attached flyer in public areas in order to promote this event.
5. If you have any questions regarding this event, call or e-mail Tasha Rogers in Livingston County at the number listed above.

FMS/JN:js

Attachments: Child Registration Form
Facts for Kids
Adoption Celebration 2004 Flyer
Lexington Accommodations