

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

October 15, 2004

M E M O R A N D U M

TO: AREA EXECUTIVE STAFF, CIRCUIT MANAGERS, AND  
CHILDREN'S DIVISION STAFF

FROM: FREDERIC M. SIMMENS, DIRECTOR

SUBJECT: LINKING HEARTS ADOPTION OPEN HOUSE

REFERENCE: CHILDREN'S DIVISION

DISCUSSION:

The purpose of this memorandum is to announce an Open House in celebration of National Adoption Month. You and your prospective adoptive parents are invited to participate in this event which is to be held on November 4, 2004, from 4:00 – 7:30 p.m. at the Audie Murphy Club, located on Fort Leonard Wood in Waynesville, Missouri. Directions may be obtained at the entrance gate of Fort Leonard Wood.

The event is aimed at increasing awareness of the adoption program and is an excellent opportunity for your prospective adoptive parents to view profiles of waiting children throughout Missouri. Adoption Specialists are encouraged to share the attached flyer with any prospective adoptive parents who might wish to attend.

Counties are welcome and encouraged to attend or send profiles of waiting children. For more information, or if you plan to participate in this recruitment opportunity, please contact the Pulaski County Children's Division at (573) 774-6121. Send profiles to the Pulaski County Children's Division office.

Necessary Action:

1. Share this information with all Children's Division staff.
2. Share the attached invitation with prospective adoptive families.
3. Contact Pulaski County Children's Division/Anne Myers if you wish to participate in this event by attending and sharing profiles of available children.

FMS/AP:js

Attachment