

## DEPARTMENT OF SOCIAL SERVICES

## CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

July 1, 2005

MEMORANDUM**What's Inside**

- Information regarding Annual Youth Empowering Youth and Adults Conference
  - agenda
  - who to invite
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TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND CHAFEE INDEPENDENT LIVING SPECIALISTS

FROM: FREDERIC M. SIMMENS, DIRECTOR

SUBJECT: STATE YOUTH ADVISORY BOARD (SYAB) YOUTH EMPOWERING YOUTH AND ADULTS 2005 CONFERENCE

REFERENCE: CHILDREN'S DIVISION

## DISCUSSION:

Our State Youth Advisory Board is hosting the Youth Empowering Youth and Adults Conference, July 25 through July 27, 2005. The location of this event will be at Tan Tar A Lodge, State Road KK, Osage Beach, MO 65065, telephone 573-348-3131. This year's conference will focus on meaningful issues that the SYAB members deem important to share with their peers and adults involved in their lives. Please see the attached agenda.

The allocations of attendees for the Northwest, Northeast, Southeast, Southwest, Jackson County, St. Louis County and St. Louis City, are 17 youth, 5 chaperones, 8 key adults. Please submit the registration form for all participants by July 15, 2005.

Key adults may be considered anyone relevant in an older youth's life, including a placement provider, court staff, school personnel, etc.

In considering who to select as youth participants, please think of youth 14 years old and older who are responsible and interested in the Chafee program. The number of youth selected should not include the SYAB members.

In considering selection of adult chaperones, please utilize Children's Division staff and include the ILP Specialists in this count. Consider adults who are actively involved in working with youth in the Independent Living Program.

Participants should dress comfortable for the weather in order to be able to participate in conference activities. **Chaperones will be expected to participate in and assist with supervising the youth during the entire conference.**

Lodging will be provided for the nights of July 24 – 26, 2005. Lodging on the 24<sup>th</sup> is only for the SYAB members and chaperones that will be coming in a day early, on Sunday, June 24<sup>th</sup>, to plan and set up for the conference. All meals are planned for each participant, therefore no meals will be claimed on expense vouchers.

Transportation of youth and chaperones, excluding SYAB members and their chaperones, will occur by contracting for services in each area. Each ILP Specialist will need to submit a DBF-1 to Tricia Phillips by July 8, 2005 detailing three names of possible transportation companies in the local area including address, telephone and fax number; pick-up/drop-off locations; and approximate number of people being transported. Within the DBF-1 please note that a commercial driver's license is needed for the driver as well as Child Abuse and Neglect background screening. If a CA/N screen has not been completed, then the Children's Division will complete the background screening.

The SYAB is very excited to have this opportunity and look forward to presenting the conference to youth and adults from across the state. Should you have questions regarding the conference, please contact Tricia Phillips at 573-526-5408 or [Tricia.L.Phillips@dss.mo.gov](mailto:Tricia.L.Phillips@dss.mo.gov) .

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Attachments: [YEYA Agenda](#)  
[Registration Form](#)