### DEPARTMENT OF SOCIAL SERVICES

### CHILDREN'S DIVISION

P.O. BOX 88

## JEFFERSON CITY, MISSOURI

**AUGUST 3, 2005** 

### **MEMORANDUM**

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND

CHILDREN'S DIVISION STAFF

FROM: FREDERIC M. SIMMENS, DIRECTOR

SUBJECT: NORTHEAST REGION 2005 ADOPTION KICK-OFF TO ADOPTION

MONTH FAIR

REFERENCE: CHILDREN'S DIVISION

DISCUSSION:

The purpose of this memorandum is to announce the 2005 Kick-Off to the Adoption Month Fair hosted by Cole County Children's Division. This event will help kick-off National Adoption Month. The fair will be held at the Trinity Lutheran Church on Saturday, October 22, 2005, from 10:00 a.m. to 2:00 p.m. The church is located on 812 Stadium, Jefferson City, Missouri. Lunch and games will be provided.

Children who have a goal of adoption are invited from throughout the state. The child's worker or foster parents are asked to accompany the child to this event. Licensed or prospective adoptive parents are also invited to participate in this statewide event.

Attached is a flyer that can be copied and used as an invitation to adoptive parents from your area. The flyer can also be used to post in public locations to let individuals interested in adopting know about the fair.

Child and accompanying adult registration forms are attached. These forms must be completed for every child and accompanying adult attending as there will be name tags and tee shirts to wear that day. Return these forms to Kelly McCluskie, SSWII, Marion County Children's Division, 3055 Holman, Hannibal, Mo. 63401, fax-573-248-2416, no later than August 15, 2005. Consent for Special Recruitment Efforts and Facts For Kids forms are also attached for each child participating in the fair.

If you have any questions regarding this event, please contact Veronica E. Stovall at 573-522-5060 or e-mail <u>Veronica.E.Stovall@dss.mo.gov</u>.

# FMS/VES

# Attachments

Adoption Fair Introduction
Adoption Fair Invitation
Letter to Churches
Child Registration Form
Adult Registration Form
Consent Form
Facts for Kids
Rules for Families
Map