

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O.BOX 88

JEFFERSON CITY, MISSOURI

February 9, 2006

MEMORANDUM**WHAT'S INSIDE?**

- Immediate implementation of the CD-11 *Candidate for Out-Of-Home Placement Determination*

IMMEDIATE ACTION REQUIRED

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS,
AND CHILDREN'S DIVISION STAFF

FROM: PAULA NEESE, INTERIM DIRECTOR

SUBJECT: INTRODUCTION OF *CD-11 CANDIDATE FOR OUT-OF-HOME
PLACEMENT DETERMINATION FORM AND INSTRUCTIONS*

DISCUSSION:

The purpose of this memorandum is to introduce the *Candidate for Out-of-Home Placement Determination* and *instructions* and to direct staff to implement the following *necessary actions* immediately.

Candidate for Out-of-Home Placement Determination

The *Candidate for Out-of-Home Placement Determination* is a document developed as a temporary measure to verify Missouri's compliance with Title IV-E regulations ([8.1D TITLE IV-E, Administrative Functions/Costs, Candidates](#)), claimed for children in which the state reasonably views as candidates for foster care maintenance payments.

Candidates for out-of-home placement refers to intact families, who *absent prevention services, out-of-home placement may be the planned arrangement for the child*. This term corresponds to the structured-decision making (SDM) safety assessment or reassessment determination of "conditionally safe", where one or more safety factors have been identified and require a safety response or intervention in order to keep the child(ren) from being placed in out-of-home care.

Necessary Action

Effective immediately. staff are required to:

- Attach the *Candidate for Out-of-Home Placement Determination* to all Safety Assessments and Safety Reassessments, with "conditionally safe" findings, completed for open FCS cases for the last six months prior to this memo and for ongoing FCS cases until directed otherwise;

- All children who are the subjects of the assessment and considered “conditionally safe” must be listed on the form;
- Child(ren) with “conditionally safe” findings are considered *candidates for out-of-home placement* until a CS-16D, safety reassessment results in a “safe” determination;
- Child safety should be *reviewed by the supervisor every three months* during case consultation;
- At the time of the supervisor case consultation, if the child(ren) is in “conditionally safe status”, additional documentation and viable safety plan will be required to justify allowing the child(ren) to remain in the home; and
- *Safety assessment is an ongoing process* and should be given anytime circumstances change that effects child safety.

Note: Currently the CPS-1A, Safety Assessment (Part B) and the CS-16D, Safety Reassessment are undergoing form and related policy revisions to integrate “*Candidate for Out-of-Home Placement*”, language. Staff will be directed at that time to cease using this form.

NECESSARY ACTIONS:	
<ol style="list-style-type: none"> 1. Please review this memorandum with all Children’s Division Staff. 2. All questions should be cleared through normal supervisory channels and directed to: 	
PDS CONTACT: Randy McDermit, PDS 573-751-8932 Randall.D.McDermit@dss.mo.gov	PROGRAM MANAGER: Kathryn Sapp 573-522-5062 Kathryn.Sapp@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS:	
N/A	
RELATED MISSOURI STATUTE:	
N/A	
RELATED FEDERAL STATUTE	
ACF Child Welfare Policy Manual Section 45 CFR I356.60 (c)	

ADMINISTRATIVE RULES:

N/A

COUNCIL ON ACCREDITATION (COA) STANDARDS:

N/A

PROGRAM IMPROVEMENT PLAN (PIP):

N/A

Family and Children Electronic System (FACES)

N/A

PN/RM