

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

January 28, 2008

TO: ALL CHILDREN'S DIVISION STAFF

FROM: Jim Harrison, Deputy Director
Children's Division

SUBJECT: Bethlehem Home of Columbia, Inc.
4410 Alan
Columbia, MO 65202
Phone: 573-449-5433
DVN: [REDACTED]

The purpose of this E-mail memorandum is to advise staff that, effective immediately and until further notice, Bethlehem Home is under a voluntary intake suspension as it has experienced a sudden, unexpected, loss of staff to care for residents placed at the operating site. Children's Division staff with children placed at Bethlehem Home are requested to work with Bethlehem Home to locate suitable placements for the residents. Bethlehem Home is licensed as a residential child care agency and meets the standards for basic core and the specialized standard for maternity and infant, toddler, preschool for a maximum of six (6) residents in combination of females, ages eleven (11) to twenty-one (21) years, and children of residents, male or female, ages birth to two (2) years. It holds Children's Division contracts for emergency shelter, maternity care, and infant/toddler/preschool. Bethlehem Home plans to use this time to make improvements to the operating site while it searches for qualified staff to perform the duties of houseparent. Bethlehem Home will notify the Residential Program Unit (RPU) when it is ready to begin taking referrals again. No placements are to be made at Bethlehem Home until further notice.

Please feel free to contact Fred Proebsting, State Supervisor, Residential Program Unit, at 573-751-8926 if you have any questions or comments regarding this matter.

JH:PT:th