

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

December 1, 2008

MEMORANDUM

What's Inside:
 Revision of the Foster/Adoptive Family Medical Report, CW-215

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND CHILDREN'S DIVISION STAFF

FROM: JAMES C. HARRISON, ACTING DIRECTOR

SUBJECT: REVISION TO FOSTER/ADOPTIVE FAMILY MEDICAL REPORT, CW-215

DISCUSSION:

In response to the CQI process, the Foster/Adoptive Family Medical Report, CW-215, has been revised to include up-to-date information on immunizations.

The revised CW-215 and its instructions are now available in WORD format on E-Forms.

All current CW-215 forms should be discarded and staff begin using the CW-215.

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| NECESSARY ACTION | |
| <ol style="list-style-type: none"> 1. Review this memorandum with all Children's Division staff. 2. Review revised forms and instructions as indicated below. 3. All questions should be cleared through normal supervisory channels and directed to: | |
| PDS CONTACT Elizabeth Tattershall 573-522-1191 Elizabeth.Tattershall@dss.mo.gov | PROGRAM MANAGER Melody Yancey 573-522-5062 Melody.Yancey@dss.mo.gov |
| CHILD WELFARE MANUAL REVISIONS NA | |
| <u>FORMS AND INSTRUCTIONS</u> Foster/Adoptive Family Medical Report, CW-215 | |

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| REFERENCE DOCUMENTS AND RESOURCES N/A |
| RELATED STATUTE N/A |
| ADMINISTRATIVE RULE N/A |
| COUNCIL ON ACCREDITATION (COA) STANDARDS N/A |
| CHILD AND FAMILY SERVICES REVIEW (CFSR) N/A |
| PROTECTIVE FACTORS Parental Resilience: N/A Social Connections: N/A Knowledge of Parenting and Child Development: N/A Concrete Support in Times of Need: N/A Social and Emotional Competence of Children: N/A |
| FACES REQUIREMENTS N/A |