

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

May 23, 2008

What's Inside:

Revised CD-100

M E M O R A N D U M

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND CHILDREN'S DIVISION STAFF

FROM: PAULA NEESE, DIRECTOR

SUBJECT: REVISION OF THE CD-100; PROFESSIONAL FAMILY DEVELOPMENT PLAN

DISCUSSION:

The purpose of this memo is to inform staff that the CD-100 Professional Family Development Plan has been revised. This revision is in response to requests from resource workers and state level CQI. The CD-100 has been revised to present a strength-based approach.

Please discontinue use of the previous form and use the current form located on the E-Forms page.

NECESSARY ACTION:

1. Review this memorandum with all Children's Division staff.
2. All questions should be cleared through normal supervisory channels and directed to:

PDS CONTACT:

Elizabeth Tattershall
573-751-3171
Elizabeth.Tattershall@dss.mo.gov

PROGRAM MANAGER:

Melody Yancey
573-751-3171
Melody.Yancey@dss.mo.gov

CHILD WELFARE MANUAL REVISIONS:

List or put N/A if not applicable.

FORMS AND INSTRUCTIONS:

CD-100 Professional Family Development Plan
CD-100 Professional Family Development Plan Instructions