

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

August 7, 2008

What's Inside:

Revised CS-70 Alternative
Care Grievance Review
Request

MEMORANDUM

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND
CHILDREN'S DIVISION STAFF

FROM: PAULA NEESE, DIRECTOR

SUBJECT: REVISED CS-70 ALTERNATIVE CARE GRIEVANCE REVIEW
REQUEST

DISCUSSION:

The purpose of this memorandum is to inform staff that the *(CS-70) Alternative Care Grievance Review Request* form has been revised and will be updated on each staff's individual *CD Forms Desktop* file on the evening of August 15, 2008.

The CS-70 is used for the purpose of processing an alternative care grievance review, and is utilized by an Alternative Care Parent, the Alternative Care Review Board and the Children's Division Director in response to grievance review requests.

Please replace outdated versions of the CS-70 with the newly revised form.

NECESSARY ACTIONS

1. Please review this memorandum with all Children's Division Staff.
2. All questions should be cleared through normal supervisory channels and directed to:

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