

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

August 2, 2010

What's Inside:

Protective
Services Child
Care Policy and
Procedures.
Child Care Manual
Revisions.

MEMORANDUM

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND
CHILDREN'S DIVISION STAFF AND ALL FAMILY SUPPORT
DIVISION REGIONAL AND COUNTY STAFF

FROM: PAULA NEESE, DIRECTOR
CHILDREN'S DIVISION
ALYSON CAMPBELL, DIRECTOR
FAMILY SUPPORT DIVISION

SUBJECT: PROTECTIVE SERVICES CHILD CARE POLICY AND
PROCEDURES

REFERENCE: CHILDREN'S DIVISION AND FAMILY SUPPORT DIVISION
CHILD CARE MANUAL REVISION
SECTIONS 1210.030.00 through 1210.030.40

DISCUSSION:

The purpose of this memorandum is to introduce new sections to the Child Care Manual, which outline the policy for Protective Services Child Care. These new sections identify and define the specific children, families, and programs eligible for Protective Services Child Care. Unless otherwise specified, Children's Division staff will adhere to the basic child care requirements defined in the Child Care Manual.

The Protective Services Child Care sections cover child care processes for:

- Family-Centered Out-of-Home Care/Foster Care
- Interstate Compact Placement (ICPC)
- Family-Centered Services (Intact Families), Intensive In-home Services
- Adoption Subsidy/Legal Guardianship Placements

Specific processes for children in the custody of the Children's Division are discussed in sections 1210.030.00 through 1210.030.45. Children's Division and Family Support Division staff are instructed to refer to these sections when determining child care services for children and families who receive services through the Children's Division.

Finding Child Care

The Missouri Child Care Resource and Referral Network (MOCRRN) acts as the statewide resource and referral source for families seeking appropriate child care. Staff should refer families needing assistance to the MOCRRN website at www.mocrrn.org or call 1-800-200-9017 to locate the agency that serves their area.

Policy Clearance Questions

CD staff should route policy interpretation questions through the policy clearance process outlined in Memo [CD06-96](#).

CD staff should refer providers to the appropriate Child Care Provider Relations Unit (CCPRU) office with questions regarding registration. Child Care Providers may contact the Early Childhood and Prevention Services office online at cd.askccpru@dss.mo.gov.

NECESSARY ACTION: <ol style="list-style-type: none">1. Review this memorandum with all Children’s Division and Family Support Division staff.2. Review the revised Child Care Manual sections as indicated below.3. All questions should be cleared through normal supervisory channels and directed to:	
PDS CONTACT:	PROGRAM MANAGER: Alicia Jenkins (573)751-6793 Alicia.Jenkins@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS: Section 3, Chapter 5, Attachment E: Protective Services Child Care	
CHILD CARE MANUAL REVISIONS: Sections 1210.030.00 , 1210.030.05 , 1210.030.10 , 1210.030.15 , 1210.030.20 , 1210.030.25 , 1210.030.30 , 1210.030.35 , 1210.030.40	
FORMS AND INSTRUCTIONS: CHILD CARE SERVICE AUTHORIZATION CODES	
REFERENCE DOCUMENTS and RESOURCES: CD06-96 CD09-124/OEC09-18	
RELATED STATUTE: 210.025 RSMo	
ADMINISTRATIVE RULE: 13 CSR 35-32.010 13 CSR 40-32.020	
COUNCIL ON ACCREDITATION (COA) STANDARDS: N/A	

CHILD AND FAMILY SERVICES REVIEW (CFSR)

N/A

PROTECTIVE FACTORS

Parental Resilience -Yes

Social Connections -Yes

Knowledge of Parenting and Child Development -Yes

Concrete Support in Times of Need - Yes

Social and Emotional Competence of Children -Yes

FACES REQUIREMENTS:

N/A