

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

August 22, 2012

M E M O R A N D U M

What's Inside:

Updated
Therapeutic
Day Treatment
Program
Authorization
Procedures

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND
CHILDREN'S DIVISION STAFF

FROM: CANDACE A. SHIVELY, DIRECTOR

SUBJECT: UPDATED THERAPEUTIC DAY TREATMENT PROGRAM
AUTHORIZATION PROCEDURES

DISCUSSION:

The purpose of this memorandum is to provide designated staff responsible for reviewing, processing and authorizing therapeutic day treatment prior authorization requests with updated procedural information.

Therapeutic day treatment is a Medicaid-funded resource available to eligible children between the ages of 3 and 6 at imminent risk of out-of-home placement. The therapeutic day treatment program provides intensive, daily interventions and early education often in lieu of traditional child care for children experiencing emotional and/or behavioral issues. Services are intended to prevent out-of-home placement and return children being served to traditional child care settings as soon as possible. In addition, the service may be appropriate for a child who is already in out-of-home care who is in need of this therapeutic service. The program is only available to children who meet ALL the eligibility criteria. (See attached [Program Description and Eligibility Requirements](#))

The availability of this resource is limited to Jackson County, St. Louis County and St. Louis City and is provided by the following providers:

Children's Place

2 East 59th Street
Kansas City, MO 64113
816-363-1898

Our Little Academy

4326 Lindell Blvd.
St. Louis, MO 63108
314-533-2229

Family Resource Center

3309 S. Kingshighway Blvd.
St. Louis, MO 63139
314-534-9350

After determining that a child meets ALL the eligibility criteria for the program and determining that this service is needed, the service provider may request prior authorization for an initial period of up to 9 months. Prior Authorization requests and required eligibility verification documentation should be submitted to the local Children's Division liaison for approval. The local Children's Division liaison will review the requests

and supporting documentation and, if approved, forward to Central Office for final processing and submission to Infocrossing Healthcare Services which is the fiscal agent for MO HealthNet.

The Children’s Division must have a case open at the time of the initial prior authorization request, however, it is no longer required that the Children’s Division’s case remain open throughout the therapeutic day treatment authorization period. This allows the child to continue to receive therapeutic day treatment services, if needed, in instances when it may not be necessary to continue to keep the Children’s Division’s case open. It should be noted that once the Children’s Division’s case is closed, the provider will continue to be able to bill Medicaid for the remainder of the authorization period as long as the child remains Medicaid eligible, but no longer be able to bill for absences.

If the provider believes and recommends continuation of therapeutic day treatment services beyond the current authorization period, the provider must submit another prior authorization request, consistent with the requirements at the time of the initial prior authorization request, and only provide the additional service when reauthorized by the Children’s Division. Reauthorizations will only be granted when the Children’s Division has a case open.

NECESSARY ACTION	
<ol style="list-style-type: none"> 1. Review this memorandum with all Children’s Division staff. 2. Review revised Child Welfare Manual chapters as indicated below. 3. All questions should be cleared through normal supervisory channels and directed to: 	
PDS CONTACT John D. Steinmeyer 573-751-8930 John.D.Steinmeyer@dss.mo.gov	DEPUTY DIRECTOR Marta Halter 573-751-24271 Marta.Halter@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS	
NA	
FORMS AND INSTRUCTIONS	
NA	
REFERENCE DOCUMENTS AND RESOURCES	
NA	
RELATED STATUTE	
NA	
ADMINISTRATIVE RULE	
NA	

COUNCIL ON ACCREDITATION (COA) STANDARDS

NA

CHILD AND FAMILY SERVICES REVIEW (CFSR)

NA

PROTECTIVE FACTORS (Link applicable factors and enter N/A if not applicable.)

Parental Resilience

Social Connections

Knowledge of Parenting and Child Development

Concrete Support in Times of Need

Social and Emotional Competence of Children

FACES REQUIREMENTS

NA