

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

March 11, 2013

What's Inside:
CHILD CARE
SUMMER
AUTHORIZATIONS

M E M O R A N D U M

TO: ALL REGIONAL AND COUNTY CHILDREN'S DIVISION AND
FAMILY SUPPORT DIVISION STAFF

FROM: CANDACE A. SHIVELY, DIRECTOR
CHILDREN'S DIVISION
ALYSON CAMPBELL, DIRECTOR
FAMILY SUPPORT DIVISION

SUBJECT: CHILD CARE SUMMER AUTHORIZATIONS

DISCUSSION:

Schools will be letting out soon for the summer break and, as a result, parents/guardians may need increased authorized units of child care, based on verified need, for their school-age children.

As parents contact Family Support Division and Children's Division staff between now and the end of the school year, discuss summer-time child care needs with them. Advise parents/guardians to contact their local FSD or CD worker immediately if their child care needs for the summer months change because the DSS will only pay for authorized units of care.

If parents/guardians indicate a need to locate child care for their school-age children, refer them to Child Care Aware® of Missouri at 866-892-3228 or www.mo.childcareaware.org for assistance with referral to child care programs specific to their desired geographic area, age group, facility type, etc.

NECESSARY ACTION

1. Review this memorandum with all Children's Division and Family Support Division staff.
2. All questions should be cleared through normal supervisory channels and directed to:

PDS CONTACT Toni Sutherland 573-522-8150 Toni.Sutherland@dss.mo.gov	PROGRAM MANAGER Alicia Jenkins 573-751-6793 Alicia.Jenkins@dss.mo.gov
CHILD CARE MANUAL REVISIONS N/A	
FORMS AND INSTRUCTIONS N/A	
REFERENCE DOCUMENTS AND RESOURCES N/A	
RELATED STATUTE N/A	
ADMINISTRATIVE RULE N/A	
COUNCIL ON ACCREDITATION (COA) STANDARDS N/A	
CHILD AND FAMILY SERVICES REVIEW (CFSR) N/A	
PROTECTIVE FACTORS Parental Resilience Social Connections – N/A Knowledge of Parenting and Child Development Concrete Support in Times of Need Social and Emotional Competence of Children	
FACES REQUIREMENTS N/A	