

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

May 21, 2013

MEMORANDUM**What's Inside:**CS Policy
Change

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND CHILDREN'S DIVISION STAFF

FROM: CANDACE A. SHIVELY, DIRECTOR

SUBJECT: CHANGES TO CHILD SUPPORT POLICY AS IT PERTAINS TO CHILDREN IN FOSTER CARE

DISCUSSION:

The purpose of this memorandum is to inform staff about a change in child support policy which may impact children in foster care. According to [Section 452.340](#) RSMo, children in foster care can continue to receive child support from their non-custodial parent if they meet the requirements under state law. The child's case manager will be responsible for determining eligibility based on the criteria listed below.

Ninety days prior to the child's 18th birthday, the case manager will receive the *Notice of Intent to Stop Collection of Current Support, CS-697*. In most circumstances, the child will be eligible for continued support if:

1. The child will be attending high school or a graduation equivalence degree (GED) program on his/her 18th birthday; or
2. The child plans to attend college or vocational school by October 1 after graduation from high school or completion of a GED program; or
3. The child is currently attending a college or vocational school.

If the case manager determines the child continues to meet requirements under state law for current support to continue beyond the child's 18th birthday, they will need to complete the *Custodian's Response to Notice of Intent to Stop Collection of Current Support* section of the CS-697 form received in the mail and select the reason child support should continue from the options listed.

If the child no longer meets the eligibility criteria specified in the statute, the case manager shall notify the Family Support Division (FSD). This process is effective as of today's date.

NECESSARY ACTION:	
<ol style="list-style-type: none"> 1. Review this memorandum with all Children’s Division staff. 2. Review revised Child Welfare Manual chapters as indicated below. 3. All questions should be cleared through normal supervisory channels and directed to: 	
PDS CONTACT:	PROGRAM MANAGER: Christy Collins (573) 751-9603 Christy.Collins@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS: Section 4 Chapter 11.2 Financial Contributions by Parents	
FORMS AND INSTRUCTIONS Notice of Intent to Stop Collection of Current Support, CS-697 Affidavit for Termination of Child Support/ Administrative Order, CS-699 Response to Affidavit for Termination of Child Support/Administrative Order, CS-699A	
REFERENCE DOCUMENTS AND RESOURCES N/A	
RELATED STATUTE Section 452.340	
ADMINISTRATIVE RULE N/A	
COUNCIL ON ACCREDITATION (COA) STANDARDS N/A	
CHILD AND FAMILY SERVICES REVIEW (CFSR) N/A	
PROTECTIVE FACTORS Parental Resilience-N/A Social Connections-N/A Knowledge of Parenting and Child Development-N/A Concrete Support in Times of Need-N/A Social and Emotional Competence of Children-N/A	
FACES REQUIREMENTS N/A	