

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

October 3, 2013

MEMORANDUM**What's Inside:**In Focus
CQI Newsletter

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND
ALL CHILDREN'S DIVISION STAFF

FROM: MELODY YANCEY, ACTING DIRECTOR

SUBJECT: QUARTERLY CQI NEWSLETTER, [IN FOCUS](#)

Find attached the quarterly Continuous Quality Improvement newsletter, *In Focus*. In this quarter's newsletter we discuss the process and importance of filing for termination of parental rights (TPR). The lead article, "Timely Filing for TPRs According to ASFA Guidelines", presents the state and federal requirements for filing TPRs and well as Children's Division policy. The Promising Practice Spotlight shines on the 20th Circuit, where the Children's Division holds monthly permanency staffings with the Juvenile Office to rectify or alleviate barriers to permanency for specific cases.

This quarter's newsletter also includes:

- A Results Oriented Management (ROM) tip about using the *ROM Countdown to TPR* report to improve timely filing of TPRs;
- *The Examination of Survey of Employee Engagement (SEE)* data on the degree in which supervisors promote positive learning environments for workers and the extent in which upper management effectively communicates important information;
- An announcement for the approval of the *Mobility Project Pilot*; and
- Updated information for *Council on Accreditation (COA)*, the *Supervision Advisory Committee (SAC)*, and *CQI Successes*.

During CQI meetings each quarter, discuss how your circuit's data looks related to the specific SEE items featured in the newsletter, then share information regarding local practices which produce strong scores and/or suggested strategies for improvement through the CQI channels.

If you have any information or success stories you would like to share in next quarter's newsletter, please contact Randy McDermit, Program Development Specialist, through Microsoft Outlook or by phone at (573)751-8932, or your regional Quality Improvement Specialist. Thank you for your ongoing commitment to the children and families served by the Division.

Necessary Action:

1. Review this memorandum with all Children's Division Staff.
2. Review the In Focus newsletter during CQI Meetings.
3. All questions should be cleared through normal supervisory channels.

[attachment](#)