

**DEPARTMENT OF SOCIAL SERVICES
CHILDREN'S DIVISION
P.O. BOX 88
JEFFERSON CITY, MISSOURI
October 4, 2013**

MEMORANDUM

**TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND
ALL CHILDREN'S DIVISION STAFF**

FROM: MELODY YANCEY, ACTING DIRECTOR

SUBJECT: SAFEBOOT TRAINING AVAILABLE

DISCUSSION:

This memorandum is to notify staff that ITSD will offer two separate WebEx trainings for Laptop users and Laptop Pool Coordinators. This training is to provide information about SafeBoot and how to prevent laptop devices from being inappropriately locked. For training registration instructions and registration, please click the appropriate link below.

Pool Laptop Coordinator:

[//moitsd.state.mo.us/itsd/help/Lists/SafeBootTraining2/Datasheet%20View.aspx](http://moitsd.state.mo.us/itsd/help/Lists/SafeBootTraining2/Datasheet%20View.aspx)

Laptop User: [//moitsd.state.mo.us/itsd/help/Lists/SafeBootTraining1/Datasheet%20view.aspx](http://moitsd.state.mo.us/itsd/help/Lists/SafeBootTraining1/Datasheet%20view.aspx)

As this is a continuing issue discussed in State Level CQI, pool laptop users and pool laptop coordinators are encouraged to register for this training.

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