

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

November 26, 2013

**MEMORANDUM**

**TO:** REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND  
ALL CHILDREN'S DIVISION STAFF

**FROM:** TIM DECKER, DIRECTOR

**SUBJECT:** FACES MONTHLY NEWSLETTER- November 2013 EDITION

**DISCUSSION:**

Attached please find the monthly FACES newsletter, [\*FACES Future, Fixes and Finds\*](#). This month's newsletter contains such topics as:

- FACES Tips Revisited
  - Receiving message "SSN already exists in FACES. Please verify SSN" and how to address the message
  - Service Authorization Issues
- Older Youth Program Enhancements

Please feel free to submit any topic suggestions for the FACES newsletter to [CD.ASKFACES@DSS.MO.GOV](mailto:CD.ASKFACES@DSS.MO.GOV).

If you have any questions regarding the information in the FACES Newsletter, please contact the FACES Help Desk at 1-800-392-8725, option #3.

TD/rd

[Attachment](#)