

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

What's Inside:

**Removal of 20
hours/week
requirement**

M E M O R A N D U M

TO: ALL REGIONAL AND COUNTY CD AND FSD STAFF

FROM: TIM DECKER, DIRECTOR, CHILDREN'S DIVISION
ALYSON CAMPBELL, DIRECTOR
FAMILY SUPPORT DIVISION

SUBJECT: REMOVAL OF 20 HOURS PER WEEK WORK REQUIREMENT
FOR EMPLOYMENT NEED

DISCUSSION:

Effective immediately child care participants requesting child care based on employment are not required to be employed an average of 20 hours per week to be eligible for child care.

Participants that are self employed are not required to have the number of hours worked multiplied by weekly net earnings to show employment averaging 20 hours a week at the federal minimum wage to be eligible for child care.

If an applicant is employed or self employed they have a valid need for care. The applicant's work schedule would still need to be verified to support the authorization to the child care provider.

NECESSARY ACTION

1. Review this memorandum with all Children's Division and Family Support Division staff.
2. Review revised Child Care Subsidy sections as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

PDS/MAS II CONTACT

Lisa Schroeder
573-751-6793
Lisa.M.Schroeder@dss.mo.gov

PROGRAM MANAGER

Marianne Dawson
573-751-6793
Marianne.A.Dawson@dss.mo.gov

CHILD CARE ASSISTANCE PROGRAM MANUAL REVISIONS

[1210.020.15 DEFINITIONS OF NEED COMPONENTS AND TIME LIMITS](#)

[1210.025.05.25 INCOME FROM SELF-EMPLOYMENT](#)

FORMS AND INSTRUCTIONS

N/A

REFERENCE DOCUMENTS AND RESOURCES

N/A

RELATED STATUTE

N/A

ADMINISTRATIVE RULE

N/A

COUNCIL ON ACCREDITATION (COA) STANDARDS

N/A

CHILD AND FAMILY SERVICES REVIEW (CFSR)

N/A

PROTECTIVE FACTORS

Parental Resilience N/A

Social Connections N/A

Knowledge of Parenting and Child Development N/A

Concrete Support in Times of Need N/A

Social and Emotional Competence of Children N/A

FACES REQUIREMENTS

N/A