

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

What's Inside:

Child to
Provider
Relation

M E M O R A N D U M

TO: ALL REGIONAL AND COUNTY CD AND FSD STAFF

FROM: TIM DECKER, DIRECTOR, CHILDREN'S DIVISION
ALYSON CAMPBELL, DIRECTOR
FAMILY SUPPORT DIVISION

SUBJECT: CHILD TO PROVIDER RELATION FORM

DISCUSSION:

The purpose of this Memorandum is to advise Children's Division and Family Support Division Staff of a new form being added to the Child Care Assistance Manual. *CD-206 Child to Provider Relation*.

Relationship between the child and the provider must be verified. Children related to the provider within the third degree are not considered when determining the number of children in care when a child care provider is not licensed with the Department of Health and Senior Services (DHSS), Section for Child Care Regulation (SCCR). Relationships within the third degree include siblings (if not residing in the same home), nephews (not great), nieces (not great), grand children and great grandchildren.

The parent must complete the Child to Provider Relation form (CD-206) to verify relationship. The CD-206 must be signed by the parent and kept with the official case record of the household. The parent will be held accountable for completing the form correctly and will be required to provide verification of relationship (birth certificates, marriage licenses, etc) upon request.

NECESSARY ACTION

1. Review this memorandum with all Children's Division and Family Support Division staff.
2. Review revised Child Care Subsidy sections as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

<p>PDS/MAS II CONTACT Lisa Schroeder 573-751-4031 Lisa.M.Schroeder@dss.mo.gov</p>	<p>PROGRAM MANAGER Marianne Dawson 573-751-6793 Marianne.A.Dawson@dss.mo.gov</p>
<p>CHILD CARE ASSISTANCE PROGRAM MANUAL REVISIONS 1215.010.05 FOUR OF LESS UNRELATED CHILDREN 1220.025.20 CHILD TO PROVIDER RELATIONSHIP</p>	
<p>FORMS AND INSTRUCTIONS CD-206 Child to Provider Relation</p>	
<p>REFERENCE DOCUMENTS AND RESOURCES N/A</p>	
<p>RELATED STATUTE N/A</p>	
<p>ADMINISTRATIVE RULE N/A</p>	
<p>COUNCIL ON ACCREDITATION (COA) STANDARDS N/A</p>	
<p>CHILD AND FAMILY SERVICES REVIEW (CFSR) N/A</p>	
<p>PROTECTIVE FACTORS (Link applicable factors and enter N/A if not applicable.) Parental Resilience N/A Social Connections N/A Knowledge of Parenting and Child Development N/A Concrete Support in Times of Need N/A Social and Emotional Competence of Children N/A</p>	
<p>FACES REQUIREMENTS N/A</p>	