

## DEPARTMENT OF SOCIAL SERVICES

## CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

July 13, 2015

**What's Inside:**Changes to the  
CTS and FCS  
Training  
Contract

## M E M O R A N D U M

TO: REGIONAL DIRECTORS, FIELD SUPPORT MANAGERS,  
CIRCUIT MANAGERS, SUPERVISORS, AND SPECIALISTS

FROM: TIM DECKER, DIRECTOR

SUBJECT: CHANGES TO FAMILY-CENTERED SERVICES TRAINING,  
CHILDREN'S TREATMENT SERVICES (CTS) CONTRACT, AND  
DRUG TESTING

## DISCUSSION:

The purpose of this memorandum is to inform staff of changes to the Family-Centered Services (FCS) training contract and to introduce new Children's Treatment Service (CTS) Supplemental Contract codes beginning July 1, 2015. The new CTS contract codes will include FCS Case Consultation, FCS Family Meeting, and Drug Testing.

**Family-Centered Services Training**

The training piece of the FCS contract will be facilitated through [a Family-Centered Services Trainer Confirmation](#), CD-212, between the trainer and Children's Division. The services for staff training shall be direct education and information primarily on family-centered and family-systems approaches to working with families. Services should be reflective of a family-centered model for accomplishing in-home and out-of-home child welfare services and shall include modeling of skills for the successful application of family-centered practice models.

All [Family-Centered Service Trainer Confirmations](#) will be completed at the local office and sent to Central Office for monitoring. The trainer will be paid through SAMII at the rates agreed upon through the FCS Trainer Confirmation. The maximum rate shall be thirty (30) minutes at \$50 for personnel with a Bachelor's degree and \$75 for personnel with a Master's degree. Regions will be allocated an amount to use for the fiscal year.

**FCS Case Consultation and FCS Family Meeting**

FCS Case Consultation and FCS Family Meeting will be utilized through the CTS contract but the funding to pay for the services will come out of the regions FCS Training budget.

The purpose of FCS Case Consultation is to provide consultation services to designated recipients regarding specific families and/or general family practice either in individual or group session formats. The purpose of FCS Family Meeting is to enhance the skills of the designated recipients in conducting/facilitating meetings. This may include intact families, families with children at imminent risk of out-of-home placement, and families with children in out-of-home care.

Potential providers should submit an Invitation for Bid (IFB) to become a CTS contractor. The unit of service shall be thirty (30) minutes. The contractor shall be reimbursed on a per client basis through a payment request (PR). The maximum number of units allowed per month is four (4). The CTS Procedure Code(s) are:

- FCCB (Family-Centered Consultation Bachelor's) - \$50 per 30 minute unit
- FCCM (Family-Centered Consultation Master's) - \$75 per 30 minute unit
- FCMB (Family-Centered Meeting Bachelor's) - \$50 per 30 minute unit, and
- FCMM (Family-Centered Meeting Master's) - \$75 per 30 minute unit

### **Drug Testing**

Drug testing can be accessed through the Office of Administration's statewide drug testing contract with Guardian Medical Logistics (GML). In the event that GML is unavailable, drug testing can be accessed through the CTS contract. Each individual receiving drug testing services must be listed on an open case or investigation/assessment function. The following drug tests with procedure codes are available through CTS:

- Five Panel Test (DRUG) - \$43 per unit
- Nine Panel Test (DU09) - \$44 per unit
- Eleven Panel Test (DU11) - \$50 per unit
- Hair Follicle, Five Panel Test (DH05) - \$110 per unit
- Hair Follicle, Nine Panel Test (DH09) - \$125 per unit
- Hair Follicle, Eleven Panel Test (DH11) - \$150 per unit
- Medical Review Officer Test Results Review (DMRO) - \$8.75 per unit
- Drug Specimen Positive Confirmation Test (DSPC) - \$22 per unit
- Alcohol breathalyzer or Urine Test (ETOH) - \$30 per unit

At a minimum, the hair follicle test will require approval from the Circuit Manager prior to authorization. It is preferable that hair follicle testing only be provided because of a court order. Potential providers will now be required to submit an Invitation for Bid (IFB) to become a CTS contractor. The unit of service for drug testing shall be one (1) drug test. The maximum number of units allowed per week is two (2). Providers should submit an itemized invoice directly to the county office for payment via a payment request.

### **NECESSARY ACTION**

1. Review this memorandum with all Children's Division staff.
2. Review revised Child Welfare Manual chapters as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

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<p><b>CHILD WELFARE MANUAL REVISIONS</b>  Section 8 Chapter 7.2 <a href="#">Children's Treatment Services (CTS)</a></p>	
<p><b>FORMS AND INSTRUCTIONS</b>  Family-Centered Services Trainer Confirmation  <a href="#">CTS IFB</a></p>	
<p><b>REFERENCE DOCUMENTS AND RESOURCES</b>  N/A</p>	
<p><b>RELATED STATUTE</b>  N/A</p>	
<p><b>ADMINISTRATIVE RULE</b>  N/A</p>	
<p><b>COUNCIL ON ACCREDITATION (COA) STANDARDS</b>  N/A</p>	
<p><b>CHILD AND FAMILY SERVICES REVIEW (CFSR)</b>  N/A</p>	
<p><b><u>PROTECTIVE FACTORS</u></b>  Parental Resilience  Social Connections  Knowledge of Parenting and Child Development  Concrete Support in Times of Need  Social and Emotional Competence of Children</p>	
<p><b>FACES REQUIREMENTS</b>  N/A</p>	