

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

July 22, 2015

What's Inside:

**Changes to the
IM-1CC Child
Care Application**

M E M O R A N D U M

TO: ALL REGIONAL AND COUNTY CHILDREN'S DIVISION AND FAMILY
SUPPORT DIVISION STAFF

FROM: TIM DECKER, DIRECTOR
CHILDREN'S DIVISION
ALYSON CAMPBELL, DIRECTOR
FAMILY SUPPORT DIVISION

SUBJECT: UPDATED CHILD CARE SUBSIDY APPLICATION (IM-1CC)

DISCUSSION:

The purpose of this memorandum is to introduce the updated Child Care Subsidy Application (IM-1CC). An updated PDF version of the application is available in the [Forms Manual](#) on the intranet and every local FSD office must order additional supplies through the Warehouse.

Until the local FSD office receives the updated IM-1CC from the warehouse, print the IM-1CC from the Forms Manual for distribution.

FORMS MANUAL UPDATE

To Access the IM-1CC in the Forms Manual from the [FSD Intranet page](#):

- click Programs;
- click [Forms Manual](#);
- click [Volume I](#); and
- click [IM-1CC](#)

Family Support Division staff must immediately begin using the new IM-1CC application upon receipt of this memorandum.

NECESSARY ACTION

1. Review this memorandum with all Children's Division and Family Support Division staff.
2. Begin using the new Child Care Subsidy application.
3. Recycle old Child Care Subsidy applications.

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CHILD CARE MANUAL REVISIONS

N/A

FORMS AND INSTRUCTIONS

[IM-1CC](#)

REFERENCE DOCUMENTS AND RESOURCES

N/A

RELATED STATUTE

N/A

ADMINISTRATIVE RULE

N/A

COUNCIL ON ACCREDITATION (COA) STANDARDS

N/A

CHILD AND FAMILY SERVICES REVIEW (CFSR)

N/A

PROTECTIVE FACTORS

N/A

FACES REQUIREMENTS

N/A