

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

August 26, 2015

M E M O R A N D U M

What's Inside:NCFAS G+R
FACES
Enhancement

TO: REGIONAL DIRECTORS, FIELD SUPPORT MANAGERS,
CIRCUIT MANAGERS AND SUPERVISORS

FROM: TIM DECKER, DIRECTOR

SUBJECT: FACES ENHANCEMENT – NORTH CAROLINA FAMILY
ASSESSMENT SCALE FOR GENERAL SERVICES AND
REUNIFICATION (NCFAS G+R)

DISCUSSION:

The purpose of this memo is to inform staff the North Carolina Family Assessment Scale for General Services and Reunification (NCFAS G+R) will be added to FACES for use within any Alternative Care (AC), Family-Centered Services (FCS), and Family Reunification Services (FRS) functions. This enhancement is the result of a system change requested, processed, and prioritized by the [Change Control Board](#).

The NCFAS G+R is designed to assist staff in conducting a thorough and comprehensive assessment of family's history, structure and functioning, identifying protective capacities and child vulnerabilities.

FACES will display a link to the NCFAS G+R screen on the monitoring screen on each of the following functions: AC, FCS, and FRS. The NCFAS G+R will replace the current NCFAS for FRS functions with an open date after the implementation date. FRS functions with an open date prior to implementation will continue to display the NCFAS link.

Three action items will display next to the NCFAS G+R link on all appropriate monitoring screens. The action items displayed will be: intake, interim, and closure.

- **Intake NCFAS G+R-** to be completed within 30 days from the open date of the function. The system will allow only one intake NCFAS G+R to be completed per function.
- **Interim NCFAS G+R-** to be completed every 90 days from the last completed NCFAS G+R. Multiple interims can be added to each function.
- **Closure NCFAS G+R-** The system will allow only one closure NCFAS G+R to be completed per function.

Cases will require an intake NCFAS G+R prior to completing an interim. On cases where an intake was previously completed using the paper tool, staff may enter not applicable on the sub-scales and add a comment to see the case record for the completed tool.

Informational worker alerts will be sent to the assigned function worker if the intake and interim assessments are not entered in a timely manner. Supervisors will not receive an alert when an intake, interim, or closure NCFAS G+R is submitted by the worker.

For AC cases, the NCFAS G+R should be entered under the AC function. It will not be necessary to enter the NCFAS G+R in the FCS function. For intact families, the NCFAS G+R should be entered under the FCS function.

The NCFAS G+R will be applied to all AC functions with the same case number. The FRS function will have a separate NCFAS G+R and not be associated to the assessments completed under the AC or FCS functions.

These FACES changes will be effective August 26, 2015. A [PowerPoint](#) detailing these changes can be found on the FACES Information page.

NECESSARY ACTION	
<ol style="list-style-type: none"> 1. Review this memorandum with all Children’s Division staff. 2. All questions should be cleared through normal supervisory channels and directed to: 	
PDS CONTACT Crystal Wilson 573-522-9306 Crystal.L.Wilson@dss.mo.gov	PROGRAM MANAGER Christy Collins, MS 573-751-9603 Christy.Collins@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS	
N/A	
FORMS AND INSTRUCTIONS	
N/A	
REFERENCE DOCUMENTS AND RESOURCES	
N/A	
RELATED STATUTE	
N/A	
ADMINISTRATIVE RULE	
N/A	
COUNCIL ON ACCREDITATION (COA) STANDARDS	
N/A	

CHILD AND FAMILY SERVICES REVIEW (CFSR)

N/A

PROTECTIVE FACTORS (N/A)

Parental Resilience

Social Connections

Knowledge of Parenting and Child Development

Concrete Support in Times of Need

Social and Emotional Competence of Children

FACES REQUIREMENTS

As stated in memo