

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

August 29, 2016

M E M O R A N D U M

TO: CHILDREN'S DIVISION AND CONTRACTED STAFF

FROM: TIM DECKER, DIRECTOR

SUBJECT: HB1877 COURT REQUIREMENT TO NOTIFY CHILDREN'S
DIVISION OF COURT ADJUDICATION OF CHILD ABUSE AND
NEGLECT

DISCUSSION:

The memorandum introduces changes to the court adjudication of child abuse and neglect process. These changes are a result of HB1877 and will be effective August 28, 2016.

In most cases in which the court finds by a preponderance of the evidence that a party is responsible for child abuse or neglect under Chapter 210 or Chapter 211, RSMo., as those terms are defined in [Section 210.110, RSMo.](#), the clerk shall send a certified copy of the judgment or order to the Children's Division and to the appropriate prosecuting attorney. Upon receipt of the order, the Children's Division shall list the individual as a perpetrator of child abuse or neglect in the central registry.

HB1877 also requires the court to enter an order directing the Children's Division to list an individual who has pled guilty or been found guilty of certain crimes in the Central Registry. For a list of these crimes, please refer to the definition of the Central Registry found in [Section 210.110, RSMo.](#)

[CD16-25](#) introduced the addition of the Court Adjudication Central Registry that now allows individuals to be placed on the Central Registry outside of the normal hotline process.

An email address has been created for the courts to send the court adjudicated orders to:

CD.COURTADJUDICATION@DSS.MO.GOV

This mailbox address has been shared with the Office of State Courts Administrator so the courts have a centralized mechanism to send the court adjudication orders, pursuant to HB1877. This mailbox will be monitored by Central Office. Effective August 28, 2016 staff should refer **all** requests to make a court adjudication finding to the above mailbox.

Staff will no longer be required to make a referral to the Division of Legal Services (DLS). The CA/N Program Development Specialist will be responsible for making Court Adjudicated findings on child abuse/neglect reports or placing individuals on the Court Adjudication Central Registry.

NECESSARY ACTION	
<ol style="list-style-type: none"> 1. Review this memorandum with all Children’s Division staff. 2. Review revised Child Welfare Manual chapters as indicated below. 3. All questions should be cleared through normal supervisory channels and directed to: 	
PDS CONTACT	MANAGER CONTACT
Kara Wilcox-Bauer 573-526-9707 Kara.B.Wilcox-Bauer@dss.mo.gov	Christy Collins 573-751-9603 Christy.Collins@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS	
Section 2, Chapter 4.1.8.7, Court Adjudicated	
FORMS AND INSTRUCTIONS	
N/A	
REFERENCE DOCUMENTS AND RESOURCES	
CD16-25	
RELATED STATUTE	
Section 210.118, RSMo.	