

TYPICAL SITUATIONS

The following segment of instructions pertains to the mechanics regarding the completion of the IM-5 in typical case action situations.

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TYPICAL CASE ACTIONS

Make all entries in update area unless otherwise instructed.

I. Temporary Assistance (Open/Reopen)

The following fields must contain entries or be reviewed for possible reentries:

- | Field | |
|-------|---|
| | 1. Will be printed by the computer |
| | 2. |
| | 3. If needed. |
| | 4. |
| | 5. |
| | 6. |
| | 8. If applicable. |
| | 9. |
| | 10. |
| | 11. Presumptive Eligibility (see II. Below). |
| | 12. |
| | 13. The Individual Update screen will need to be accessed for each individual and entries/reentries made as needed for all individuals to be included in the case |
| | 18. If applicable. |
| | 19. |
| | 20. If applicable. |
| | 21. If applicable. |
| | 24. |
| | 25. |

- 28.
- 29.
- 33.
- 34.
- 35.
- 36.
- 37. Not applicable to Title XIX- only
- 41.
- 42. If not populated from IAPP must enter.
- 44.
- 46.
- 48.
- 49.
- 50.

II. AFDC - Presumptive Eligibility

The completion of the IM-5 by the worker regarding presumptive eligibility depends on the reason that eligibility has not been determined by the 30th day. The following fields must contain entries or be reviewed for possible reentries:

Agency Delay Cases will be completed as a typical approval with the following exceptions:

- Field 5. Code "02".
- 11. Code "A" for agency delay.
- 13E. Enter first day of month of application. If prior quarter coverage is to be recommended, it will be done at final approval.
- 13G. Level of care for all individuals will be "T".
- 29. Number of children will be 00.
- 33. Enter the best information available at the
- 34. time of P.E. approval for expenses and income
- 35. and deficit.