

AUTOMATED NOTICE OF EXPIRATION (NOE)

PURPOSE: The purpose of the automated IM-32A is to notify participating households of the expiration of food stamp benefits.

NUMBER OF COPIES AND DISPOSITION: This form is computer generated. The original copy is sent to the participating household. No copies are sent to the county office. However, when the participant completes the food stamp application, s/he is instructed to return the NOE with the application. The applicant may return the application and NOE by mail, fax, in person, or through an authorized representative. Retain this form with the food stamp application for 36 months.

MANUAL REFERENCE: Food Stamp Manual 1130.030.25

State Office will generate the IM-32A NOE when the household is certified two months or longer and is approved on or before the third to last working day of the month prior to the last month of certification.