

Benefits must be 4 numeric characters. Issuance month must be 4 numeric characters. MM must equal 01-12. Issuance month cannot exceed last ATP month/year in Field 10.

BATCH ERRORS: 13, 20, 24, 36, 49: See Appendix A.

Field 20/Transient Code Categorical Eligibility Indicator

Transient Code: Case Data Update Screen 1 (1/numeric)

This field is to be completed whenever the household is identified as homeless migrant (in or out of the job stream), or seasonal farm worker (in or out of season).

Transient Code will be entered in this field from the IM-105 Code Sheet. The code corresponding to the type of address which is used by the household will be entered in this field. The Transient Code on the data base will appear in this position on the screen. New transient codes must be entered in the update area. This entry in this field can be removed by entering "0" in the update area. This is a data collection field only. There are no batch edits on this field.

ERROR MESSAGE: Highlighted field in error. MSR must be 1 alpha character-B, C, D, or E.

Transient must be 1 numeric character-1, 2, 3, 4, 5, 6, or 7.

Categorical Eligibility Indicator: Case Data Update Screen 1 (1/ alpha)

This field is a required entry field. Entries in this field must be "Y" or "N". An entry of "Y" means yes the household is categorically eligible. An entry of "N" means no the household is not categorically eligible.

Categorically eligible households are households in which all members receive or are authorized to receive Temporary Assistance, SSI, SP, GR, or SAB; or any household member receives or is authorized to receive support services identified in Section 1135.035.00.

In categorically eligible households, Temporary Assistance includes: Temporary Assistance cash, Temporary Assistance-suspended, Temporary Assistance cash-\$10 minimum grant, or Temporary Assistance cash-recoupment to zero cases.

NOTE: Persons entitled to Title XIX (Medicaid) only will not be considered Temporary Assistance recipients for categorical eligibility purposes.

The categorical eligibility Type of Assistance codes are as follows:

C-receives Temporary Assistance cash,
I-receives SSI
R-receives General relief,
S-receives Supplemental Payment (SP),
F-receives Supplemental Aid to the Blind (SAB), or
E-eligible for or receiving supportive sections through expanded categorical eligibility identified in Section 1135.035.00 or is a member of a household with a member eligible for or receiving

supportive services.

Note: Only code individuals with "E" Type of Assistance code if they do not qualify under another code. For example, an individual receives Temporary Assistance cash and Child Care, code the individual with a "C" Type of Assistance code.

ERROR MESSAGE: Highlighted Field in Error. Field must have entry of "Y" (Yes) or "N" (no). Field cannot be blank.

BATCH ERRORS: 51,58, 69, 70, 71, 72: See Appendix A.

Living Arrangement Indicator: Case Data Update Screen 1 (2/alpha)

This field is a required entry field. Enter the living arrangement code that applies to each individual case situation.

Entries in this field must be one of the following codes.

- DA - Drug and alcohol treatment facility
- GH - Group home
- HL - Homeless (does not stay at a shelter on a regular basis)
- HS - Homeless shelter (stays at a shelter on a regular basis)
- RA - Residential address
- SW - Shelter for battered women and children
- TR - Transient (has a home that moves with them - motor homes, lives in car, etc.)
- MI - Migrant farm workers
- SF - Seasonal farm workers

ERROR MESSAGE: Errors highlighted. An entry must be made in this field to advance to the next screen.

Living Arrangement must be 2 alpha characters.

Field 21 - Regular Payroll Benefits: Case Data Update Screen 2

This field is used to produce benefits from the regular monthly payroll and must match the benefit issuance tables.

The regular issuance payroll is produced at approximately the same time each month on the certification period.

This field is to be considered a whole unit with four parts. If one part is updated, the entire field must be updated. When completing Field 21 and entry must be shown for each position in all four (4) sections of this field unless benefits are not being authorized for a regular payroll month. If no benefits are being authorized for a regular payroll month, leave "Issuance Month" blank. This field works with Field 13 to issue correct benefits. The amount entered for Net Adjusted Income must agree with the entries made in Field 13. If Field 13 is updated due to a change in income or expenses or household classification, Field 21 must also be updated.

Total included in Certification: Enter the total number of persons approved. This number must match the total in Field 17.