

PRESUMPTIVE ELIGIBILITY FOR CHILDREN DETERMINATION

PC-1

PURPOSE: The Presumptive Eligibility for Children Determination (PC-1) is used for the following purposes:

1. Allow the Qualified Entity to compute the PE determination based on information from the IM-1UA.
1. Provide a notice to the applicant and DFS staff of the eligibility decision.
1. Provide a copy of the eligibility decision for the QE's records.

DISTRIBUTION: The State Office of the Division of Family Services (DFS) supplies the form to Qualified Entities. To order more PC-1, PC-2 and IM-1UA forms, write to:

Division of Family Services
Income Maintenance Section
P.O. Box 88
Jefferson City MO 65103

You may also call (573) 751-3216. Be sure to order additional supplies of forms in a timely manner so you do not run out.

NUMBER OF COPIES AND DISPOSITION: Upon completion of the presumptive eligibility determination, fax a copy of approvals to the MC+ Phone Service Center. If the applicant is ineligible, provide the applicant with a copy of the PC-1. Send a copy of the denial with the IM-1UA to the phone center. Maintain the original on file with QE's records.

INSTRUCTIONS FOR COMPLETION:

Identifying Information Section: Enter the caretaker's full legal name, including first name, middle name, and surname from the IM-1UA. Avoid the use of nicknames, aliases, or initials. Enter the other identifying information from the IM-1UA, Section A and B. If the applicant does not indicate her race, complete this field based on your observation. The social security number of the caretaker is not required, but should be entered if the caretaker entered it on the IM-1UA.

The children must be residing with the caretaker. Caretaker includes the following:

- Natural or adoptive parents
- Legal guardian
- Related and unrelated adults responsible for the care of the child due to no parent or legal guardian being in the home.

If the parents are in the home, they must file the application.

Provider Use Only Section: Use the information the caretaker provided on the IM-1UA (MC+ application) to determine eligibility.

SECTION A: RESIDENCY

A state resident:

1. lives in the state voluntarily, intending to make a home here, not for a temporary purpose (a child is a resident of the state in which/he/she is living other than on a temporary basis); or

1. at the time of application, lives in the state and is not receiving assistance from another state, whether or not currently employed (under this definition, the child is a resident of the state in which the caretaker is a resident).

SECTION B: INCOME ELIGIBILITY

1. The **standard** is determined by including the following individuals living in the home:

- Natural or adoptive parents
- Children under age 19
- Include a step-parent if there is an in-common child

Exclude all other household members in the family size for establishing an income standard.

1. Compute family income according to the calculations addressed on the PC-1 from information provided in Section C of the IM-1UA. Consider the income of natural or adoptive parents and children under age 19 who reside in the home. All income belonging to other household members is excluded.

1. Enter the total monthly earned income of included household members.

1. Enter the total monthly unearned income of included household members.

1. Enter the total of earned and unearned income considered.

If the standard for the appropriate assistance group size (Section B, Item 1) is more than income considered in Section B, Item 4, the children are presumptively eligible. If not, the children do not qualify.

The federal poverty levels increase in April of each year. QE's will be notified of increases in the income limits.

SECTION C: Received presumptive eligibility within past 12 months:

The MC+ Phone Center will confirm if any of the children have received Presumptive Eligibility within the last 12 months. Children are only eligible for one presumptive eligibility period within 12 months.

Note: It is possible there would be some children listed on the IM-1UA who have received presumptive eligibility within the past 12 months while there are others who have not. In this situation, those children who have not, could qualify for presumptive eligibility while the others do not. The Qualified Entity must note this at the bottom of the form and list only those eligible children on the PC-2.

ELIGIBLE: Mark this box if Sections A and B are marked "yes" and Section C is marked "no" as all eligibility criteria are met.

INELIGIBLE: Mark this box if Section A or B are marked "no" or Section C is marked "yes". Indicate the reason by entering either A, B or C for the specific eligibility reason.