## HIGHWAY PATROL QUARTERLY MATCH USER GUIDE

The purpose of this match is to provide the Missouri Department of Social Services with drug related arrests and convictions associated with individuals age 18 and over who are currently receiving Temporary Assistance.

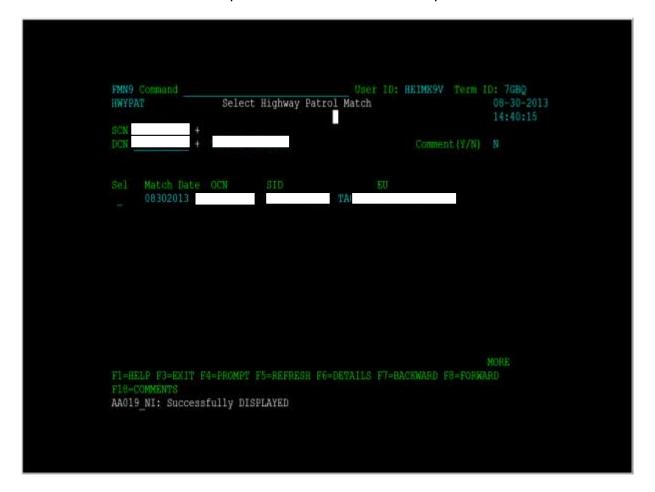
## **SELECT HWY PATROL MATCH (HWYPAT/FMN9)**

The following fields will be populated following a match:

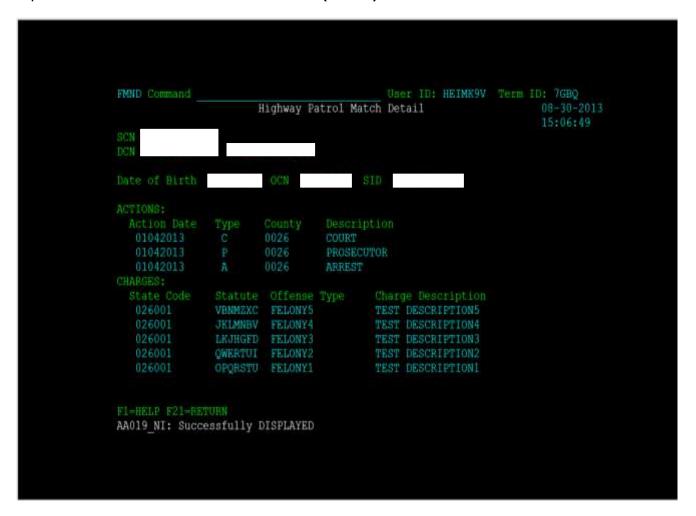
**Match Date** = the date that the criminal records search was conducted

**OCN** = the "Offense Cycle Number" assigned by the arresting agency. This number is unique to a criminal event and links the arrest, prosecutor, and court actions for that event.

**SID Number** = the State Identification Number assigned to the individual searched. This number is unique and links all OCN's to a specific individual.



It is necessary to prompt out using F6=DETAILS to see the type of arrest or conviction captured on the HWY Patrol Match Detail (FMND) screen.



**Actions** = the information pertaining to the Arrest, Prosecutor, or Court Action.

## **Action Date**

Action Type = designates whether the action was an arrest, prosecutor, or court action.

- Arrest (A) the date that the arrest occurred
- Prosecutor (P) the date that the charges were filed
- Court (C) the date that the court action occurred.

**NOTE:** If the participant has not had a court date (C) or had prosecution charges filed on the arrest (P), the only action displayed could be the arrest (A).

County = the code designating the county where the associated action occurred. A zero populated in the county field means that the arresting agency did not fill out the county code when the arrest was made.

**Charges** = the specific charge information that pertains to the criminal activity found.

- State Code = the eight digit Missouri charge code associated with the offense. See the <u>Missouri Charge Code Manual</u> section on dangerous drugs..
- Statute Citation = the Statute pertaining to the offense. See Missouri Revised Statutes for reference.
- Offense Type = Denotes whether the offense was a Felony or Misdemeanor.
- Charge Description = A brief description of the offense.