

Division/County Letterhead

Mail Date

Provider Name
Provider Address,
Provider City, State, Zip Code
DVN:

Dear Child Care Provider,

This is to inform you that your child care provider registration with the Family Support Division has ended. We sent advance notice of this action to you on (Date). This action was taken because our records indicate that you have more than four unrelated children in your care. Missouri law, RsMO 210.211, subsection (1.) states that 'providers caring for more than four children, unrelated to the provider, must be licensed'.

Because you are not complying with Missouri law, this action does not extend the right for you to have an Administrative Appeal through the Department of Social Services, Division of Legal Services.

Please contact your local Family Support or Children's Division office if you have questions regarding this notice.

Sincerely,

Caseworker/SSCM/Supervisor

1. Name -Head of Eligibility Unit
2. Name -Head of Eligibility Unit
3. Name -Head of Eligibility Unit
4. Name -Head of Eligibility Unit
5. Etc.