



Practice Alert

CASE REVIEWS

This Practice Alert is being written in an effort to provide guidance to supervisory staff and Children's Service Workers as to the necessity of completing regular case reviews of children with a goal of adoption for whom a permanent adoptive resource has not yet been located.

Peer Record Review results have indicated that ongoing case reviews are being conducted to find a permanent home 72% of the time. In an effort to increase these results this alert is being written to encourage compliance with Children's Division Policy.

[Child Welfare Manual Section 1; Chapter 1; Subsection 3](#) states that Supervisors shall consult and review all cases with the Children's Services Worker that have not resulted in permanent placement for a child on a monthly basis, in the case of infants (under one year of age) reviews shall occur weekly.

[Child Welfare Manual Section 6; Chapter 1; Attachment C: Finding Adoptive Families for Children](#) speaks to the recruitment efforts that shall be taken to attempt to obtain an adoptive resource for a waiting child. This section has been updated to reflect the COA standards stated in CWM Section 1; Chapter 1; Subsection 3, in regard to regular monthly (weekly for infants) case reviews supervisory staff shall have with Children's Service Workers.

Notation of monthly supervisory case reviews shall be thoroughly documented in FACES.

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