



# Practice Points

## **Out-of-State Child Abuse Registry Vendor Numbers**

Staff are required to conduct Child Abuse and Neglect (CA/N) background checks for new resource provider applicants in every state that they have resided since age 17, per memo [CD08-55](#). All existing licensed resource providers are subject to these background checks at their first renewal period following publication of memo CD08-55. Out-of-state CA/N checks are not required at each renewal.

Memo [CD08-102](#) outlines the process to follow if other states charge a fee for this service. Any state that charges a fee must complete a Vendor Input form so a SAM II account number can be assigned for payment to be made.

An [Out-of-State Child Abuse Registry Vendor Number](#) (OSCAR) list is now available on the Intranet for staff convenience. This list contains the vendor number of states who currently charge a fee for this service. The list will be updated as necessary.