



Practice Alert

Family Care Safety Registry

The purpose of this Practice Alert is to address a Continuous Quality Improvement request for clearer guidelines of what information is to be entered in the “Reason” section on the Family Care Safety Registry Specific Information-Foster Parent License form.

When the Family Care Safety Registry, FCSR, conducts a requested background check for a foster parent and receives a “hit”, they contact the county which is identified in the system as being the county the resource provider is/was residing in. A “hit” is when the system indicates that there is a CA/N history, foster home license denial or revocation. When the county office receives the Family Care Safety Registry Specific Information-Foster Parent License form, it is the county’s responsibility to complete section C and D of the form. Section C requires the following information be entered:

- Licensure begin and end date,
- Type of Vendor,
- Indication of Denial or Revocation, and
- The “Reason” for the adverse close of the license.

Minimal answers are preferred in the “Reason” section. The following are samples of possible answers:

- “The license was revoked due to a Preponderance of Evidence for a Child Abuse/Neglect allegation”. Listing the allegations is not necessary. The registrant may request a copy of the report if they wish to know details. For specific guidelines regarding access to records, refer to policy outlined in [Section 5 Chapter 2](#). The employer might contact the local office in response to receiving the form.
- “The foster home failed to meet licensing standards as required per [Licensing Rules](#)”.
- Reference the appropriate reason as listed in [Statute 210.496](#), which addresses the grounds for denial or revocation of a license.

Prior to Memo [CD07-15](#), denied and revoked foster home licenses were expunged after five years. If the closed vendor no longer has a file due to expunction, the response on the form should state:

- “The individual’s foster home file no longer exists. The reasons for the denial/revocation of the license cannot be listed”.

The FCSR is aware and sensitive to the fact that there are policy time frames for completing the licensure process. They partner with us to complete the process timely. When making the FCSR background check request, **notify the FCSR that this is a FOSTER PARENT CHECK REQUEST**. They will make the check a priority. It will be completed very timely. Waiting for FCSR results is not a contributing factor for not completing licensures within required time frames.

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