



Practice Alert

CRITERIA FOR SUBMISSION OF ADOPTION AND GUARDIANSHIP SUBSIDY – CHILDCARE PAST AGE 13 DUE TO SPECIAL NEEDS

The purpose of this Practice Alert is to inform staff of changes related to submission of subsidy paperwork for childcare past age 13 due to special needs of the child. In subsidy cases where a child has a need for continued child care past 13 the worker is required to submit the following documentation along with the subsidy paperwork:

1. Verification of Special Needs – a statement from a physician or psychologist which explains why child care is required
2. The statement must also contain the hours of care needed per day/week, and
3. The anticipated duration of need for care

For further clarification regarding special needs determination please review the Child Care Policy Manual:

http://dssweb/fsd/manual/chldcare/1210-020-15-35_1210-020-15-40.html#1210.020.15.40

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