



# Practice Points

## Fair Hearing Request

The purpose of this Practice Point is to remind staff of time frames for Fair Hearing requests as outlined in the Child Welfare Manual, [Section 6, Chapter 7, Subsection 1](#). A written request from the resource provider for a Fair Hearing must be received within thirty (30) calendar days from the date of the written Notification of Resource Home Adverse Action, CS-20a. The CS-20a notifies the resource provider that they have thirty (30) calendar days to submit a written request for appeal.

Time frames indicated in the Fair Hearing Process policy are outlined in the State Code of Regulations, [Licensing of Foster Family Homes](#). Please note that the time frame is 30 **calendar** days, not 30 **working** days. Staff should not alter the contents of the CS-20a form.

The Children's Division appeal process is essential to provide a fair process for resource providers to appeal denial, suspension, or revocation of licensure.

Program Development Specialist Contact:  
Elizabeth Tattershall [Elizabeth.Tattershall@dss.mo.gov](mailto:Elizabeth.Tattershall@dss.mo.gov)