



# Practice Points

## Writing CA/N Conclusions and Providing Due Process on the CS-21

The purpose of this Practice Point is to clarify that the CA/N Conclusion shall include the facts and reasoning on **how** the elements of abuse or neglect by POE were met. This information can be included after each element of abuse or neglect in the standardized conclusion language required by policy or set out in paragraph form below it.

In addition, the conclusion shall be included on the CS-21 in order to provide the alleged perpetrator with due process.

Although not required, a worker may state in the conclusion why it was unsubstantiated by explaining how an element of abuse or neglect was not met or how there was not enough information for POE. This is very useful when multiple perpetrators are involved.

For further information regarding the statements required by policy, see [Section 2 Chapter 4.1.8 Reaching a Conclusion](#).

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