Practice Points

Using and Accessing Missouri Juvenile Justice Information System (MOJJIS)

MOJJIS is an electronic system that was developed as a secure access point for Juvenile and Family Courts, Office of State Courts Administrator (OSCA), Department of Social Services (DSS), Department of Mental Health (DMH), Department of Health and Senior Services (DHSS), and the Department of Elementary and Secondary Education (DESE) to share information relating to a child who is or has received services from a MOJJIS participating agency. The system was designed to prevent case information from "falling through the cracks" between agencies and/or jurisdictions, prevent duplication of services, and provide more appropriate treatment services.

Authorized MOJJIS Users may access and/or request information regarding a child's involvement with one of the listed agencies by entering the child's name and approximate age, social security number, or departmental client number (DCN) in the MOJJIS system. Searching ability is limited to children under the age of eighteen. If the child has had contact with a MOJJIS participating agency, a search should provide limited, but specific, case detail information. Utilization of MOJJIS can be particularly helpful to ensure that information isn't missed about a child's contact with an agency in another jurisdiction.

MOJJIS is only a tool and is not meant to replace other forms of communication, collaboration or searches. MOJJIS is meant to direct the user to the agencies and jurisdictions which may have additional information about a child. MOJJIS users should follow up with the worker or agency to verify the information and obtain additional details that may not be displayed in MOJJIS. This follow up should include personal contact with the worker and/or agency holding the information.

Children's Division staff wishing to utilize MOJJIS must complete the "MOJJIS Required Training for MOJJIS Access" available in the "A to Z" section on the Children's Division Intranet and then print and sign the MOJJIS Confidentiality Oath. Staff should provide this signed Oath along with a request to the local Security Officer to complete an ASAP form (Automated Security Access Processing System) which will be sent through normal supervisory channels to the CD Divisional Security Officer at 573-751-2026 (fax) or scanned and emailed to MJanie.Niekamp@dss.mo.gov.

Once authorized, staff can access MOJJIS by going to the MOJJIS home/login page at: http://www.courts.mo.gov/MOJJISWEB/main/logon. Authorized staff will use the same user ID for MOJJIS as he/she uses for accessing FACES. First time users will enter "Password1" as the password and then create a unique password for future access. If you experience trouble with your user ID or password, please contact the ITSD Help Desk at 1-800-392-8725 and select Option 1.

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