



Practice Points

Adoption and Foster Care Analysis and Reporting System (AFCARS) Data Accuracy Training

The purpose of this practice point is to make staff aware that AFCARS Data Accuracy Training is available on the Employee Learning Center (ELC).

Accurate data used in AFCARS reporting helps inform child welfare policy on the national, state and local level and allows the federal government to support improvement planning among the states. Accurate data provides knowledge about the strengths and challenges of our agency, leading to program, policy and practice enhancements which ultimately improve services to children and families.

Supervisors of all Family Centered Out of Home Care (FCOOHC) staff are required to review this training with each worker annually. This can be completed during one-on-one consultations with each staff or through group meetings.

The training can be accessed through the “My Training Plan” link on the ELC and then selecting the “Register” link next to the AFCARS Data Accuracy Training. If the training is not listed, the supervisor may need to update his/her job specialty in the ELC. Once this is completed, the training will become available. Once the supervisor has reviewed the training with all FCOOHC staff, he/she will need to agree to a statement of acknowledgement that all staff have received the training. This statement will be located at the end of the training.

Foster Care Case Management (FCCM) providers have access to the training through the intranet located under self-instructional training. After a FCCM supervisor reviews the training with staff, a certificate of completion located at the end of the training should be printed and signed. The signed certificate should be emailed to Linda Tisdale at Linda.Tisdale@dss.mo.gov.

Central Office Contact:

JoDene Bogart JoDene.Bogart@dss.mo.gov

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