



Practice Points

Verification of Relationship of Family Home Provider to a Child

The purpose of this Practice Point is to clarify the relationship between a child and a registered family home provider with 4 or fewer unrelated children (FOL). Anytime a parent or provider states that the child is related to the provider, proof of the provider's relationship to the child(ren) in care must be requested. **Verification of the provider's relationship to the child is required.** Verify the relationship using standard verification methods such as birth and death certificates or hospital records. A statement from the parent or provider is not sufficient. The relationship must be verified before the child can be authorized as a related child to the provider in FAMIS. Staff is to document the proof in the comments screen attached to Child Authorization screen FM30/CCAUTH.

State Statue §210.211RSMo. states in part "... -children who are related by blood, marriage or adoption to such person **within the third degree** shall not be considered in the total number of children being cared for." Staff should refer to Memorandum [OEC-07-06/CD07-42](#), which includes the Table of Consanguinity as an attachment for staff reference.

A FOL provider may care for any number of children related to them, up to the third degree. FSD staff should check the VIEWAUTH screen in FAMIS to view the children authorized to the provider. By selecting each child and F6, the screen will flow to CCAUTH, where staff can view the relationship of the child to the provider.

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