



# Practice Points

## Unable to Locate Conclusion

The “unable to locate” conclusion may be used only after the following criteria have been met:

1. No child or parent/caretaker included in the report is located;

AND

2. Only after worker has searched all available resources that can help to locate the family and children.

See [Child Welfare Manual](#) Section 4 Chapter 4 Attachment A, [Locating the Non-Custodial Parent or Relative](#) and Section 5, Chapter 2.6.4.2

AND

3. Only after the supervisor agrees that sufficient attempts have been made and the Children’s Service Worker has exhausted all available resources to locate the family.

All efforts to locate the family and children must be clearly documented in the record.