

Teaching Work Habits and Attitudes

CHILD CARE

Part of your decision to go to school or get a job may depend on finding daycare with which you are comfortable. As you explore the daycares in the area you may find a variety of options. To help you determine which the best daycare option for you is, we have prepared the following worksheet. Completing it will help you decide whether or not you are ready for job training.

Date Completed

Decision Item

1. Ask relatives and friends whether they would be willing to watch your child(ren) while you are at school or work. Let them know that you may be at school up to 8 hours a day. Name two people you asked: _____
[NOTE: Even if a family member or friend agrees to watch your child, you must complete all remaining items.]

2. If a friend or relative agrees to watch your child(ren) then get a written statement from them saying that he/she agrees to watch the child(ren) during school or work hours. The reason for getting a written commitment is so that you can tell whether the person is serious about helping you. If he/she won't sign a paper, you may want to rethink relying on this person. You must bring in this written statement.

3. Contact Headstart to get information. Get on their waiting list if possible. Name of person you spoke with: _____ Phone # _____
[If your child is 5 years or older, write N/A next to item 3.]

4. Call Child Care Resource and Referral at 1-800-200-9017 Name of person you spoke with: _____

5. Gather information on two daycare facilities in the area, other than family friends. Complete the attached Child Care Facility Information Sheet on each facility. Call only licensed daycare facilities.

6. Estimate the weekly cost of meeting your child care needs. The child care provider must be at least 18 years old and not your parents to be considered for payment. Estimated cost: _____

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7. Based on the information you have obtained, determine which type of child care you desire:

_____ Friend/relative/unlicensed daycare

_____ Licensed daycare facility

_____ Headstart

_____ Preschool

_____ Latchkey

_____ Other: _____

8. If enrolled, who would you choose as your primary child care provider? _____

9. What is your alternate plan in case: the primary plan does not work out? _____

10. What is your emergency plan for when the child(ren) is ill and cannot go to daycare? _____

11. What is your plan for getting your child{ren) to the daycare facility? _____

12. Are you ready and willing to leave your child(ren) with your primary provider?

__ Yes

__ No

__ Not sure

13. Are you ready and willing to leave your child(ren) with your alternate or emergency provider?

__ Yes

__ No

__ Not sure

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CHILD CARE FACILITY INFORMATION SHEET

(Put two of these in packet)

NOTE: Do not use for family member or friend. Use for daycare facility. Must be completed whether or not you intend to use this facility.

- Name:
- Address:
- Phone:
- Hours of operation:
- Age range of children accepted?
- Does provider allow for overtime hours?
- How much advance notice does the provider need for overtime hours?
- Can the facility accept ill children?
- Which meals are provided?
- Are there educational activities that the children can do?
- How many other children are at this facility?
- What is the availability of slots?
- Does this facility offer occasional drop-in services? If so, at what cost?
- What are the regular hourly, daily, or weekly costs?
- What is the payment schedule (daily, pre-paid, weekly, monthly)?
- What are the overtime rates?
- Is there a special rate for infants? If so, how much?
- Is there a discount for a second or third child?
- Do you do reference checks on staff?
- Do you encourage drop-in visits?

Other comments:

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TRANSPORTATION

You will need to think about how you will get to school or your job each and every day. You may own a car, plan to ride public transportation, walk or make other arrangements. You will want to consider time, distance, and costs.

Date Completed

Decision Item

1. What type of transportation will you primarily use to get you to training?

- Own car or motorcycle
- Public transportation (bus)
- Hitchhike
- Friends/Parents will drive
- Bicycle/Walk
- Car pool
- Work at home
- Get job close to home
- Find job where transportation is provided
- Find job where I can live on-site (i.e. apartment complex manager)
- Buy a car
- Catch a cab or hack
- Other: _____

2. If you went to training, you would have to use this transportation 3 to 5 days per week, twice per day.

If you plan to use your own car:

a. On a scale of 1- 10, with 10 being "very reliable," how reliable is your car? _____
 What is the make/year of your car? _____
 How many miles are on your car? _____

b. What repairs would it need to be "very reliable"?

c. If you had to be in training for 6 months to 2 years what additional repairs do you think your car would need?

d. Do you have a current and valid driver's license? _____

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f. Do you have car insurance? _____

3. If you plan to use public transportation:

a. Pick up bus schedules for your transportation needs from home to your child care facility and to the training campus or work site. Bring a schedule in.

b. Figure out how many transfers you would have to make. _____ Also, how close does the bus go to your intended destination?

c. How much will the bus cost per day? _____

d. How much time will riding the bus take? _____

e. Complete this statement: The bus stops _____ block(s) from my child's daycare facility. It will take me _____ minutes to walk from the bus stop to the daycare center. It will take me _____ minutes to get my child(ren) settled down at the daycare center. It will take me _____ minutes to walk back to the bus stop. I have exactly _____ minutes to accomplish this between buses.

f. Do you regularly ride public transportation? Yes _____
No _____

4. If you are planning to rely on family or friends:

a. Get a written statement of commitment from the family member or friend. The reason for getting the written statement is so that you can tell whether or not the person is serious about driving you. If he/she won't sign a paper, you may want to rethink relying on this person. You must bring in the written statement.

b. On a scale from 1 to 10, with 10 being "very reliable" how reliable is the person you will be riding with? _____

c. Using the same scale, how reliable is his/her transportation? _____
How many miles are on the car? _____

d. What is your relationship with this person? _____

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e. Will this person be making a special trip just to take you?
_____ Is this person willing to pick you up as early as 8:00
a.m.? Yes _____ No _____

f. Will you have to pay this person to give you
a ride? Yes _____ No _____

5. Since often the primary transportation plan does not
work out, what would be a good backup plan for you?

6. Often, training is not provided in the local community;
therefore you will need to decide how many minutes you
are willing to travel for training or to go to work. Which
towns/areas would you be willing to commute to?

7. If you have transportation problems, what would need
to be done .to solve these problems?