

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

December 13, 2013

M E M O R A N D U M

What's Inside:Policy update
and clarification
for ICPC

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND
CHILDREN'S DIVISION STAFF

FROM: TIM DECKER, DIRECTOR

SUBJECT: POLICY UPDATE TO THE INTERSTATE COMPACT ON THE
PLACEMENT OF CHILDREN (ICPC)

DISCUSSION:

The purpose of this memorandum is to update the process to request a home study through the Interstate Compact (ICPC).

Changes have been made to policy language in [Section 4, Chapter 25.3](#) to clarify the following areas:

- The updated policy states what is required to be included in a packet of information and the number of packets of information to be sent to the ICPC Unit in Central Office. A packet is defined as all inclusive documentation regardless of the number of children. Three (3) of these packets make up an ICPC referral;
- Clarifies that the CD ICPC 100A, Interstate Compact on the Placement of Children Placement Request, is the only form that needs to be sent with more than three (3) copies. The 100A needs to be sent as five (5) copies;
- Adoptive home study request requirements;
- Regulation 2, Public Court Jurisdiction Cases: Placements for Public Adoption or Foster Care in Family Settings and/ or with Parents, Relatives, page 4, item no. 9 – [Reconsideration of an ICPC Denial \(requested by the sending state\)](#) provides a process to have denied home studies reviewed by the receiving state for possible change in decision to approval; and
- Regulation 4, Placement of a child in MO Children Division's custody into Residential placements in another state, page 2, item no. 5 [Sending state case documentation for Residential Facility Request](#) specifies documentation that is to be included in a referral for placement of a child into a facility in another state.

NECESSARY ACTION

1. Review this memorandum with all Children's Division staff.
2. Review revised Child Welfare Manual chapters as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

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CHILD WELFARE MANUAL REVISIONS

Section 4, Chapter 25, [Table of Contents](#)
Section 4, Chapter 25.3.1 [Making An ICPC Referral](#)
Section 4, Chapter 25.3.2 [Reconsideration of a Denial for Placement in Another State](#)
Section 4, Chapter 25.5 [ICPC Regulation 1](#)
Section 4, Chapter 25.6 [ICPC Regulation 4 Residential Care Placements into Another State](#)
Section 4, Chapter 25, Attachment A [Sample Cover Letter for an ICPC Request](#)

FORMS AND INSTRUCTIONS

N/A

REFERENCE DOCUMENTS AND RESOURCES

AAICPC – [The Association of Administrators of the Interstate Compact on the Placement of Children](#) Regulations 2, 4, and 7

RELATED STATUTE

RSMo 210.620

ADMINISTRATIVE RULE

N/A

COUNCIL ON ACCREDITATION (COA) STANDARDS

N/A

CHILD AND FAMILY SERVICES REVIEW (CFSR)

CSFR instrument, P1, Item 8, Reunification , Guardianship or Permanent Placement
CSFR instrument, P1, Item 9, Adoption
CSFR instrument, WB1, Item 17A, Needs and Services to Child

PROTECTIVE FACTORS

Parental Resilience
Social Connections
Knowledge of Parenting and Child Development
Concrete Support in Times of Need

Social and Emotional Competence of Children

FACES REQUIREMENTS

N/A