

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

March 21, 2019

What's Inside:
Updated Child
Care Subsidy
Manual
Sections

M E M O R A N D U M

TO: ALL REGIONAL AND COUNTY CD AND FSD STAFF

FROM: DAVID KURT, DIRECTOR, CHILDREN'S DIVISION
PAT LUEBBERING, DIRECTOR, FAMILY SUPPORT DIVISION

SUBJECT: CHILD CARE SUBSIDY CANCEL CLOSING AND CANCEL
REJECTION MANUAL SECTIONS

The purpose of this memo is to announce updates to the Child Care Subsidy manual.

Manual section 2030.075.00 CASE CLOSINGS AND CANCEL CLOSINGS changes to 2030.075.00 CANCEL CLOSINGS to reflect policy for only cancel closing actions.

Manual section 2030.075.05 CANCEL REJECTIONS is a new manual section discussing cancel rejection actions.

NECESSARY ACTION

1. Review this memorandum with all Family Support Division staff.
2. Review revised Child Care Subsidy sections as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

PDS/MAS II CONTACT

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PROGRAM MANAGER

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CHILD CARE SUBSIDY PROGRAM MANUAL REVISIONS

2030.075.00 CANCEL CLOSINGS
2030.075.05 CANCEL REJECTIONS

FORMS AND INSTRUCTIONS

N/A

REFERENCE DOCUMENTS AND RESOURCES

N/A

RELATED STATUTE

N/A