Practice Alert

Entering RUN status in FACES

This alert is to serve as a reminder of the procedures to enter the placement information in FACES for a child that has run from their placement. Please refer to memo CD12-51 for detailed instructions.

When a case manager is notified that a child has run from their placement, the FACES placement screen should be updated with a temporary placement indicating the child's run status. This temporary placement will automatically change to become the main placement on the 8th day. If the child returns/is found prior to the 7th day, the temporary placement should be ended in FACES by the case manager.

In addition, it is important to remember that this process allows the child's placement to continue receiving maintenance payments for up to seven days. After this time, the payments are stopped and the child is no longer considered placed in that setting.

From memo CD12-51:

Automatic closing of temporary settings after day 7:
Based on the policy specifying that temporary settings (MMD, MMH, DET and RUN) are to end after 7 days, FACES will now automatically end the temporary setting after the close of business on the 7th day (or after the close of business on the next business day if the 7th day falls on a weekend or holiday) and will cause the temporary setting to become the placement type. This will stop the payment to the previous primary placement provider. Therefore, if a temporary location ends prior to seven days staff will need to enter the date the temporary location ended. For example, if a child is in a hospital (MMD temporary setting) which ends on the seventh day (April 4 – April 10, 2012), the worker should enter the MMD end date of 4/10/12 before the close of business on 4/10/12 to assure the primary provider continues to receive uninterrupted maintenance.

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Issued: June 28, 2017