

Practice Alert



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Issued by: Prevention and Safety Unit

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Structured Decision-Making Family Risk Assessment Tool Instructions

The purpose of this Practice Alert is to inform staff that the Structured Decision Making Family Risk Assessment Tool (CD-14E) [Instructions](#) have been updated and located in E-Forms. The Risk Assessment is required to be discussed and completed between the worker and the supervisor at the 72 hour consult. The supervisor is responsible for entering the Risk Assessment into FACES. The information must be entered into FACES immediately following the 72 hour consult. The purpose of the Risk Assessment is for the worker and supervisor to gain a better understanding of the characteristics and history of the family to assist in informing the worker of potential risks and areas that might warrant further services. Some questions are clearly objective, while others appear subjective and will warrant further discussion between the worker and supervisor to determine what best fits the situation of the family.

A System's Change Request has been submitted to the FACES Help Desk to allow the supervisor to enter the date of the Risk Assessment's completion rather than it auto-populating.

A System's Change Request has also been submitted regarding entering multiple Risk Assessments in FACES. At this time, FACES will only allow one Risk Assessment per household to be entered.

The updated instructions reflect these changes and staff will be notified when the FACES changes are completed.

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