

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

SEPTEMBER 25, 2020

M E M O R A N D U M

TO: CHILDREN'S DIVISION PERMANENCY/LICENSING/FOSTER CARE STAFF

FROM: DAVID WOOD, DIRECTOR

SUBJECT: ANNUAL IN-SERVICE TRAINING ON PSYCHOTROPIC MEDICATIONS AND NON-PHARMACOLOGICAL INTERVENTIONS FOR LICENSED RESOURCE PROVIDERS

DISCUSSION:

The purpose of this memorandum is to inform resource licensing workers that all licensed resource providers are required to complete a one (1) hour annual in-service training on Psychotropic Medications.

The title for this year's annual training is: *Non-Pharmacological Interventions – The First Steps in Treatment*. This training explains what non-pharmacological treatments are, when non-pharmacological treatments can and should be used, and reasons behind why psychotropic medications are not meant to be a standalone treatment for children. This training must be completed by Friday November 27, 2020. Successful completion of a quiz is required at the end of this training.

Resource providers can complete the training online through the [Resources for Professionals & Stakeholders](#) or the [I Am a foster Parent](#) web pages. The resource provider will be required to send the resource licensing worker verification of the successful completion of the quiz. The verification can be a copy or screen shot of the quiz completion score. The training code is V170 – Psychotropic Medication Management Annual Training Requirement 2020.

Resource providers who do not have access to the online training can complete a paper version of the training. Upon the request of the resource parent, the resource licensing worker will mail the paper version of the training to the resource provider. The resource provider will complete the quiz and mail it to the resource licensing worker for review and credit for completion of the course.

NECESSARY ACTION

1. Review this memorandum with all Children's Division and contracted staff.
2. Review revised Child Welfare Manual chapters as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

PROGRAM SPECIALIST CONTACT

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MANAGER CONTACT

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CHILD WELFARE MANUAL REVISIONS

N/A

FORMS AND INSTRUCTIONS

N/A

REFERENCE DOCUMENTS AND RESOURCES

N/A

RELATED STATUTE

N/A