

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

M E M O R A N D U M

TO: CHILDREN'S DIVISION AND CONTRACTED STAFF
FROM: JOAN ROGERS, INTERIM DIRECTOR
SUBJECT: CHILD WELFARE MANUAL SECTION 4, CHAPTER 2
(PLACEMENTS), SUBSECTION 3 - RESIDENTIAL
REHABILITATIVE SERVICES

DISCUSSION:

The purpose of this memorandum is to introduce the revised Child Welfare Manual Section 4, Chapter 2 (Placements), Subsection 3 – Residential Rehabilitative Services.

Child Welfare Manual Section 4, Chapter 2 (Placements), [Subsection 3](#) Residential Rehabilitative Services

The revisions to the policy reflects residential treatment and the Department of Mental Health (DMH) referral process for children whose clinical and behavioral needs cannot be met in a community setting. It details new content to the Child Welfare Manual in regards to the residential and DMH referral process that shall be followed by all Social Service Workers, including Foster Care Case Managed cases. It includes responsibilities for the Residential Care Screening Team Coordinator (RCST) along with the responsibilities of case managers to ensure children are placed in appropriate residential settings to meet the child's clinical needs.

The policy also reflects the standards outlined in the licensing regulations for residential treatment agencies for children and youth regarding progress reports and timeframes for all reporting, including medical information. The revisions cover what is to be included in the monthly progress reports to ensure a clear view of the child's progress and treatment while in a residential placement.

NECESSARY ACTION

1. Review this memorandum with all Children's Division staff.
2. Review revised Child Welfare Manual chapters as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

Residential Services Manager Dawn Rector, MSW 573-323-4201 Ext 233 Dawn.M.Rector@dss.mo.gov	MANAGER CONTACT Erica M. Signars Special Assistant Professional Erica.Signars@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS Section 4 Chapter 2 (Placements), Subsection 3 Chapter 2.3 Residential Treatment Services Chapter 2.3.1 Residential Treatment Referral Process Chapter 2.3.2 Department of Mental health (DMH) Placement Referral Process Chapter 2.3.3 Residential Care Screening Team Coordinator Responsibilities Chapter 2.3.4 Requirements for Licensed Residential Treatment Facilities Chapter 2.3.5 indicators of Treatment needs in Children Age 0-6	
FORMS AND INSTRUCTIONS N/A	
REFERENCE DOCUMENTS AND RESOURCES Child Welfare Manual	
RELATED STATUTE N/A	