

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

MEMORANDUM

TO: CHILDREN'S DIVISION AND CONTRACTED STAFF
 FROM: JOAN ROGERS, INTERIM DIRECTOR
 SUBJECT: DOMESTIC VIOLENCE TRAINING REQUIREMENT

DISCUSSION:

The purpose of this memorandum is to inform all Children's Division (CD) staff of the requirement to complete Domestic Violence training in the ELC. All frontline staff and supervisors must complete this training, which is available online. Staff will receive six (6) training credit hours upon completion. At this time, this training will not be required for FCCM staff.

The course code for Domestic Violence training is CD000540. This training will be added to employees' learning plans in the ELC. New employees will be required to complete this training within the first year of employment.

NECESSARY ACTION	
<ol style="list-style-type: none"> 1. Review this memorandum with all Children's Division staff. 2. Review revised Child Welfare Manual chapters as indicated below. 3. All questions should be cleared through normal supervisory channels and directed to: 	
CENTRAL OFFICE CONTACT	MANAGER CONTACT
Kara Wilcox 573-526-9707 Kara.B.Wilcox-Bauer@dss.mo.gov	Sara Smith 573-751-9603 Sara.E.Smith@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS	
N/A	
FORMS AND INSTRUCTIONS	
N/A	

REFERENCE DOCUMENTS AND RESOURCES
N/A
RELATED STATUTE
N/A