

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

M E M O R A N D U M

TO: CHILDREN'S DIVISION AND CONTRACTED STAFF  
FROM: JOANIE ROGERS, INTERIM DIRECTOR  
SUBJECT: LEARNING CIRCLE: 72 HOUR CHIEF INVESTIGATOR  
CONSULTATIONS

DISCUSSION:

The purpose of this memorandum is to notify team members that a 'Learning Circle' on *72 Hour Chief Investigator Consultations* is available. The Learning Circle is in response to the 2020 Place Mat Project, "Core Competencies for the Child Welfare Practice Training" meant to enhance the training with core competencies to support the learning and growth of staff.

The *72 Hour Chief Investigator Consultations* Learning Circle includes a Power Point and a 72 Hour Chief Investigator Consultation Guide to assist Chief Investigators with their 72 hour consults. It also includes a short video of an actual consultation between a Chief Investigator and Investigator and a write-up of the consultation. The video is password protected and the password will be shared with the Regional Directors.

Also available are guides to assist Investigators and Chief Investigators with Juvenile Assessments and Newborn Crisis Assessments. These will be located on E-Forms for use under Juvenile Assessment Guide and Newborn Crisis Assessment Guide.

**How to Set Up a Learning Circle**

- Learning Circles can be facilitated virtually during a circuit meeting or other scheduled event.
- Learning Circles can be facilitated by someone who is comfortable with the information and can facilitate discussion surrounding the topic.
- Learning Circles can be a 30 to 45 minute transfer of learning discussion.

- The PowerPoint for the Learning Circle is posted on the Signs of Safety intranet page.
- There are instructions on how to set-up Learning Circles on the ELC to allow for training credit and does include 210 credit. The instructions are posted on the Signs of Safety intranet page. The ELC course code for the 72 Hour Chief Investigator Consultations Learning Circle is CD000692.

All of the Learning Circle supporting documents have been posted on the [Signs of Safety page](#) on the intranet.

<b>NECESSARY ACTION</b>	
<ol style="list-style-type: none"> <li>1. Review this memorandum with all Children’s Division staff.</li> <li>2. Review revised Child Welfare Manual chapters as indicated below.</li> <li>3. All questions should be cleared through normal supervisory channels and directed to:</li> </ol>	
<b>PDS CONTACT</b> <u>Cari Pointer</u> <a href="mailto:Cari.A.Pointer@dss.mo.gov">Cari.A.Pointer@dss.mo.gov</a>	<b>MANAGER CONTACT</b> <u>Kara Wilcox</u> <a href="mailto:Kara.B.Wilcox-Bauer@dss.mo.gov">Kara.B.Wilcox-Bauer@dss.mo.gov</a>
<b>FORMS AND INSTRUCTIONS</b> NA	
<b>REFERENCE DOCUMENTS AND RESOURCES</b> <a href="#">Signs of Safety – Children’s Division</a>	
<b>RELATED STATUTE</b> NA	