

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

M E M O R A N D U M

TO: CHILDREN'S DIVISION AND CONTRACTED STAFF

FROM: JOANIE ROGERS, INTERIM DIRECTOR

SUBJECT: RATE CHANGES FOR ADOPTION AND GUARDIANSHIP
SUBSIDY MAINTENANCE AND RESPITE

DISCUSSION:

The purpose of this memorandum is to notify staff of the rate change for adoption and guardianship subsidy maintenance and respite services.

Effective July 1, 2021 a rate increase was applied to adoption and guardianship subsidy maintenance. The new rates were automatically generated for service dates on or after July 1, 2021. **NO action by the worker is needed.** Staff should not manually enter the new rates in the Placement Information Screen for children. The "Maintenance Level" field for MAIN and SMAS should always be "Standard/Base (1)". The FACES Financial System will automatically generate the appropriate rate for ALL maintenance levels based on placement type or the subsidy agreement.

Adoption and Subsidy Maintenance Rates:

Ages 0-5	\$325/month
Ages 6-12	\$385/month
Ages 13 & Older	\$505/month
SMAS	\$865/month

Effective July 1, 2021 an increase in rate was also applied to adoption and guardianship subsidy respite services. We are working on a plan to update most contracts through our system and not require new signatures. More details will be forthcoming about this.

Effective immediately, when entering respite services on the contract grid, staff shall enter "**standard rate**" in the max amount column on the grid for both MAIN and SMAS levels of Respite. **DO NOT enter the actual dollar amount in the max amount column. DO NOT include specific unit or dollar amounts in the explanation section.** Explanation will just include "*Respite has been requested until the end of the month of the 18th birthday.*" The code RSCR will not change for either level of service, neither will the Payment Frequency of yearly (Y). All levels of respite will now be approved to the last day of the month of the 18th birthday.

Adoption and Subsidy Respite Rates:

Standard respite – Maximum of \$300 (12 units at \$25 per unit OR ½ unit is minimum of 6 hours up to 12 hours at \$12.50 a unit)

Above standard respite – Maximum of \$498.75 (19 units at \$26.25 per unit OR ½ unit is minimum of 6 hours up to 12 hours at \$13.13 a unit)

Section 4 Chapter 9: Payment Rate for Adoption and Guardianship Subsidy Agreements has been updated to reflect the new rates.

NECESSARY ACTION 1. Review this memorandum with all Children’s Division staff. 2. Review revised Child Welfare Manual chapters as indicated below. 3. All questions should be cleared through normal supervisory channels and directed to:	
PDS CONTACT Vickie Stoneberger 573-751-0311 Vickie.Stoneberger@dss.mo.gov	MANAGER CONTACT Amy Martin 573-526-8040 Amy.L.Martin@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS 9.6.3.1 Subsidy Basic Package 9.6.3.2 Payment Rate for Adoption and Guardianship Subsidy Agreements	
FORMS AND INSTRUCTIONS (List or put N/A if not applicable.)	
REFERENCE DOCUMENTS AND RESOURCES (List or put N/A if not applicable.)	
RELATED STATUTE (List or put N/A if not applicable.)	